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[CedCommerce Marketplace]

CedCommerce Multi-Vendor Marketplace is a powerful module for the Magento eCommerce platform, which will convert your online store into a rich featured Multi seller shopping mall. Multiple vendors can come across one platform and start their online shop in just a few simple steps. CedCommerce Multi-Vendor Marketplace fulfills most of the needs of the vendors/admin/customers and includes all the features which are required in a marketplace extension.

CedCommerce Marketplace

Admin User Manual

Version - 2.0

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Overview

CedCommerce Multi-Vendor Marketplace is a very powerful feature rich open source extension for Magento ecommerce platform which converts your online store into a Multi Seller/Multi vendor shopping platform, where vendors get a very popular platform to sell their products and are able to reach to a vast number of customers. Administrator will have enormous number of features from where he can control the flow of the marketplace.

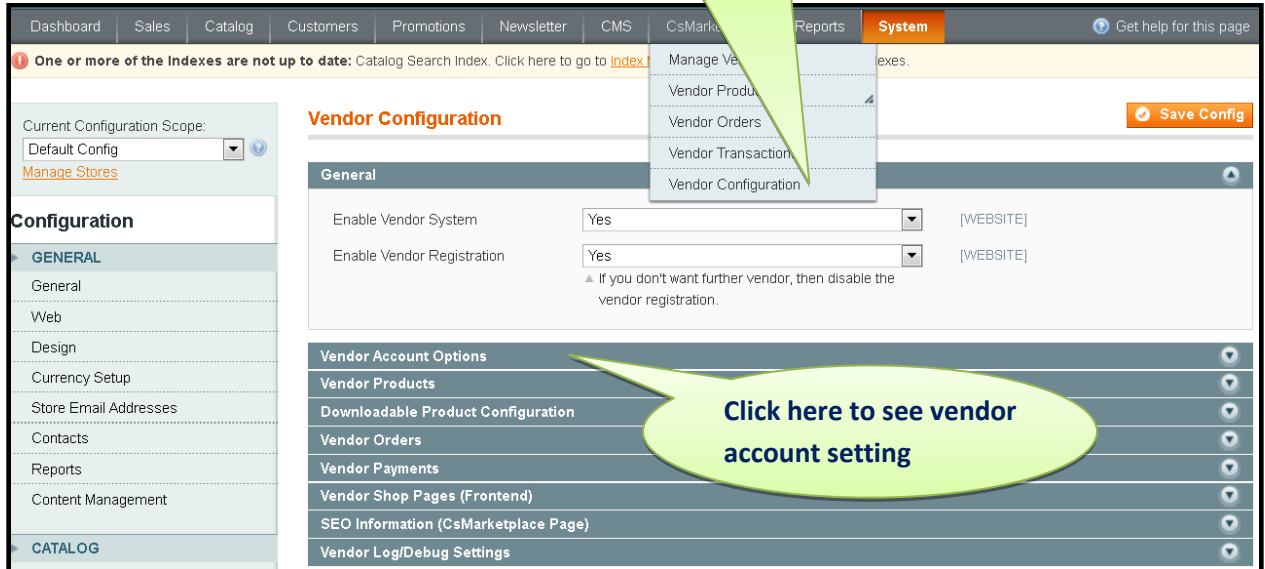
Vendors can create their shops in the main CedCommerce Multi-Vendor Marketplace and they can control their store by the very easy to handle dashboard. Vendor has the ability to add the products from his vendor panel, manage his products, see the orders placed in respect to his products, can see the transactions & commission paid by the admin to the vendor. Vendors can also see the analysis report to analyze the performance of their store.

Customer can come to the platform and they are able to see the products provided by different sellers. So here the customer will have the feature of getting the product at competitive price by different sellers. Customer can place the order for multiple vendors' products. All the payment will be received by the admin and the admin can transfer the amount of commission to the respective vendors.

Manage Vendor Configuration

System configuration settings are one of the very important functions of CedCommerce Multi-Vendor Marketplace extension. From here the admin can control the features of the extension. To reach the configurations go to the **CsMarketplace > Vendor Configuration**. The following screen will be open on this page.

Click here to view the configuration settings of CedCommerce Marketplace extension



Click here to see vendor account setting

Vendor configuration page will have total 8 groups. Each group feature is explained by their naming convention.

1) General

a) Enable Vendor System

It is a yes/no type field which is used to enable or disable the entire extension at once.

b) Enable Vendor Registration

If set Yes then the customer will be able to register as vendor from frontend.

2) Vendor Account Option

This group will have the following fields:-

c) Require Admin Approval

When it is set to yes then the customer needs the admin approval to become a vendor. If it is set to no then the admin approval will not be required to become a vendor.

d) Default Group

The admin can set the default group for the new vendor from the dropdown field. The admin can set various email templates and email senders for Account mails.

Current Configuration Scope:

Default Config

Manage Stores

Configuration

GENERAL

General

Web

Design

Currency Setup

Store Email Addresses

Contacts

Reports

Content Management

CATALOG

Catalog

Inventory

Google Sitemap

Vendor Configuration

Save Config

General

Enable Vendor System

Yes

[WEBSITE]

Vendor Account Options

Require Admin Approval

Yes

[WEBSITE]

Default Group

General

[WEBSITE]

Email Sender

General Contact

[WEBSITE]

Vendor approved notification email

Vendor account confirmed (Default Template Name)

[WEBSITE]

Vendor rejected notification email

Vendor account rejected (Default Template Name)

[WEBSITE]

Vendor deleted notification email

Vendor account deleted (Default Template Name)

[WEBSITE]

Vendor Products

Downloadable Product Configuration

Click here to see the vendor account settings

e) Email Sender

Set the email sender contact in the configuration. Each time the communication through the mail which we are sending will be send by the same selected contact.

f) Vendor Approval Notification Email

Set email template for the vendor approval notification.

g) Vendor Rejected Notification Email

Set email template for the vendor rejection notification.

h) Vendor Deleted Notification Email

Set email template for the vendor deletion notification.

i) Vendor Shop Enable Notification Email

Set email template for the vendor deletion notification.

j) Vendor Deleted Notification Email

Set email template for the vendor deletion notification.

k) Vendor Panel Design

l) Vendor Panel Theme

Here you can select the theme for vendor panel

m) Vendor Panel Logo Image Src

Here you can set the logo image.

n) Vendor Panel Logo Image Alt

Here you can set text of “Alt” tag for img tag

o) Vendor Panel Footer Text

Here you can set vendor panel footer text

p) Vendor Panel Custom Css

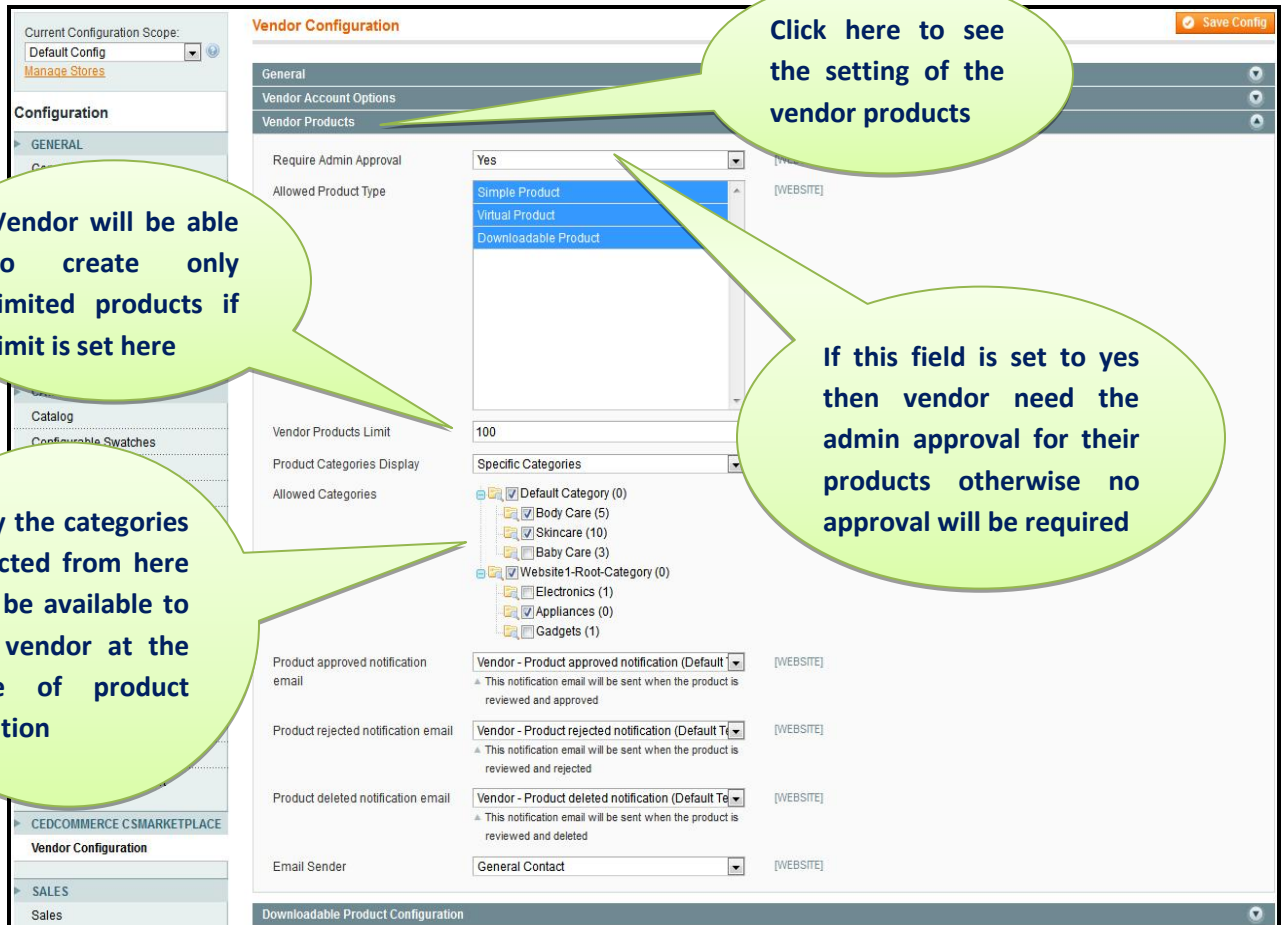
If you want to add your custom css for vendor panel then you can add it here.

3) Vendor Products

This group will have the following fields.

a) Required Admin Approval

This field will give control to the admin to allow the products by default or he needs all the products to be reviewed before approving them manually. If the field is set to “NO” then all the products created by the vendor will be auto approved. If set to “YES”, admin will manually approve the products then it will be listed on frontend.



Click here to see the setting of the vendor products

Vendor will be able to create only limited products if limit is set here

Only the categories selected from here will be available to the vendor at the time of product creation

If this field is set to yes then vendor need the admin approval for their products otherwise no approval will be required

b) Allowed product type

In the field “**Allowed product type**” admin can assign the type of product vendor can create.

c) Vendor Products Limit

The admin can restrict the product creation limit of the vendor by setting the limit from here.

d) Allowed categories

The categories selected from here will only be available to the vendor at the time of product creation.

e) Product Approval Notification Email

Set email template for the approved product notification to the vendor.

f) Product Rejected Notification Email

Set email template for the rejected product notification to the vendor.

g) Product Deleted Notification Email

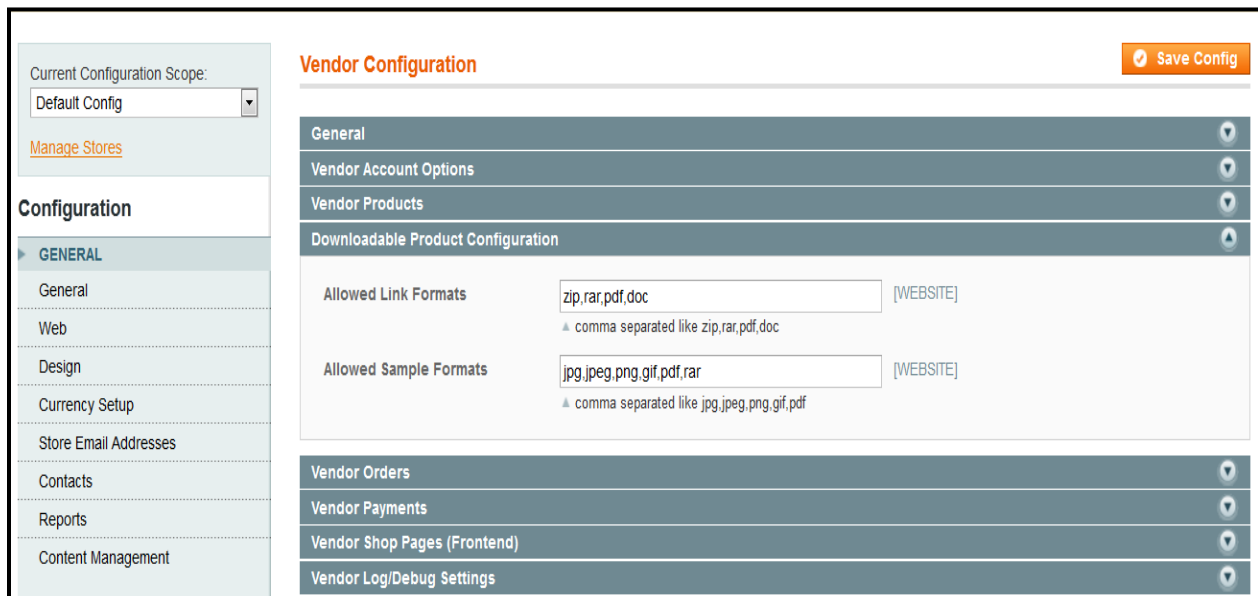
Set email template for the deleted product notification to the vendor.

h) Email Sender

Set the email sender contact for the communication regarding vendor product management.

4) Downloadable Product Configuration

This group will have the following fields,



The screenshot displays the 'Vendor Configuration' interface. On the left, a sidebar shows the 'Configuration' menu with 'GENERAL' selected. The main area is titled 'Vendor Configuration' and includes a 'Save Config' button. The 'Downloadable Product Configuration' section is expanded, showing two fields: 'Allowed Link Formats' with the value 'zip,rar,pdf,doc' and a '[WEBSITE]' link, and 'Allowed Sample Formats' with the value 'jpg,jpeg,png,gif,pdf,rar' and a '[WEBSITE]' link. Both fields have a small triangle icon and a note 'comma separated like zip,rar,pdf,doc'.

Vendor Configuration	
Save Config	
General	
Vendor Account Options	
Vendor Products	
Downloadable Product Configuration	
Allowed Link Formats	zip,rar,pdf,doc [WEBSITE] ▲ comma separated like zip,rar,pdf,doc
Allowed Sample Formats	jpg,jpeg,png,gif,pdf,rar [WEBSITE] ▲ comma separated like jpg,jpeg,png,gif,pdf
Vendor Orders	
Vendor Payments	
Vendor Shop Pages (Frontend)	
Vendor Log/Debug Settings	

i) Allowed Link Formats

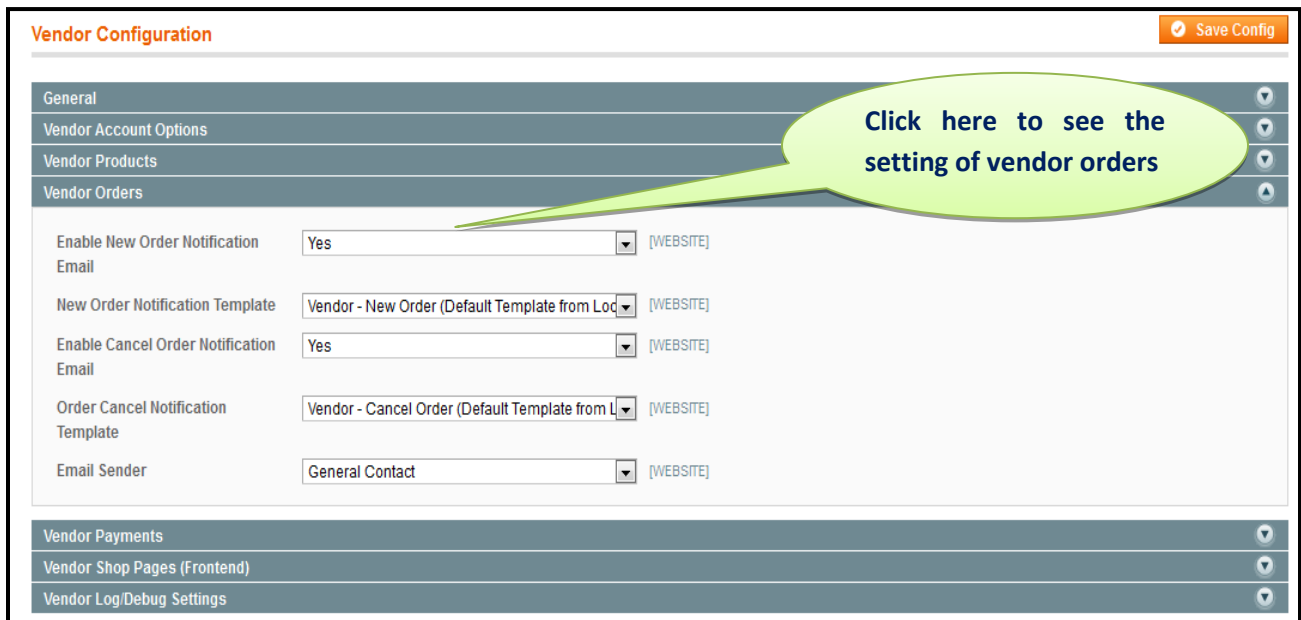
Admin can set various allowed formats for the full version of the downloadable product. Admin can enter the product types by the comma separated.

j) Allowed Sample Formats

Admin can set various allowed formats for the sample version of the downloadable product. Admin can enter comma separated product types.

5) Vendor Orders

This group will have the following fields,



a) Enable New Order Notification Email

If this is set to “YES” then the new order notification is sent to the vendor, if set to “NO” it will not send email to the vendors.

b) New Order Notification Template

Set the email template for the new order notification to the vendor.

c) Enable Cancel Order Notification Email

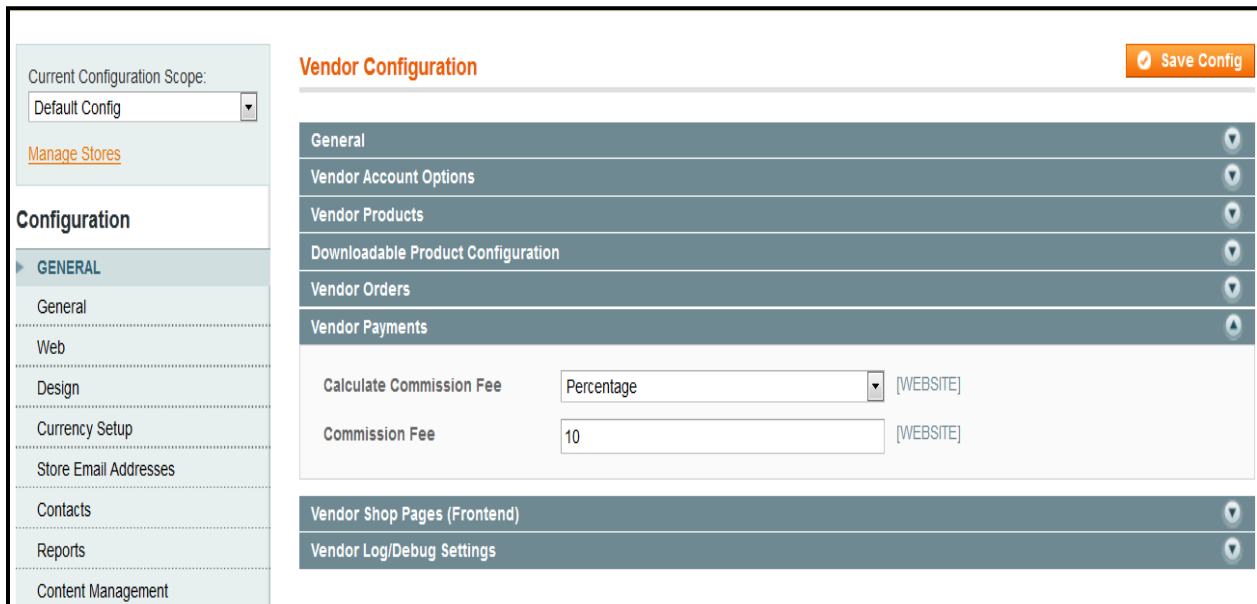
If it is set to “YES” then the cancel order email notification is sent to the vendors and if set to “NO” then it will not send notification for the canceled orders.

d) Order Cancel Notification Template

Set the email template for the canceled order notification to the vendor.

6) Vendor Payments

This group will have the following fields,



a) Calculate Commission Fee

Admin can set the commission fees calculation rule. Currently allowed rules are-

- Percentage
- Fixed

b) Commission Fee

Admin can set the amount of the commission fee. The final amount will depend on the calculate commission fee field selection.



7) Vendor Shop Pages (Frontend)

This Group will have the following fields

Click here to view setting for the vendor shop page in frontend

Vendor Orders		
Vendor Payments		
Vendor Shop Pages (Frontend)		
Cs Marketplace Page		
Enable Vendor Link	Yes	[WEBSIT E]
Vendor Link Title	I am a Vendor	[WEBSIT E]
Enable CsMarketplace Link	Yes	[WEBSIT E]
CsMarketplace Link Title	CsMarketplace	[WEBSIT E]
Heading/Title	CsMarketplace	[WEBSIT E]
Banner	Browse... No file selected.	[WEBSIT E]
Description	<p>CEDCOMMERCE is a leading solution provider for web based applications. The Company has been promoted by highly experienced professionals dedicated to provide high quality IT solutions. We provide values to the product with applied quality process. We define, design and deliver IT solutions to our clients which help them to become front runner up in there domain. With CEDCOMMERCE, clients are assured of a transparent business partner, world-class processes, speed of execution and the power to stretch their IT budget by leveraging the global</p>	[WEBSIT E]
Banner Image Width	800 ▲ [px]	[WEBSIT E]
Banner Image Height	200 ▲ [px]	[WEBSIT E]
Shops Listing Grid View		
Image Width	135 ▲ [px]	[WEBSIT E]
Image Height	135 ▲ [px]	[WEBSIT E]
Shops Listing List View		
Image Width	135 ▲ [px]	[WEBSIT E]
Image Height	135 ▲ [px]	[WEBSIT E]
Vendor Shop Page		
Logo Image Width	175 ▲ [px]	[WEBSIT E]
Logo Image Height	150 ▲ [px]	[WEBSIT E]
Banner Image Width	668 ▲ [px]	[WEBSIT E]
Banner Image Height	150 ▲ [px]	[WEBSIT E]
Vendor Placeholder Image	Browse... No file selected.	[WEBSIT E]
Banner Placeholder Image	Browse... No file selected.	[WEBSIT E]
SEO Information (CsMarketplace Page)		

This group gives admin the ability to manage the front end pages related to the vendor's landing pages.

a) Title

Admin can set the title for the main vendor shop page. This main page has the listing of all the vendors shop.

b) Description

Admin can set the Description for the vendor shop page which will show on the vendor shop page below the banner.



c) Banner

Admin can upload the banner on the Vendor shop page.

d) Banners Image Width/Height

Admin can set the banner width and height size according to his theme.

e) Grid View Image Width/Height

Admin can set the image width and height in the grid view. All the images of the vendor shop page will be controlled from here.

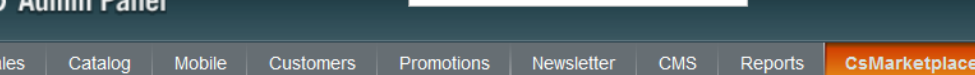
f) Grid View Image Width/Height

Admin can set the image width and height in the list view. All the images of the vendor shop page will be controlled from here.

For the above settings of the Vendor shop page, preview is shown above so that you can clearly understand which area will reflect the changes.

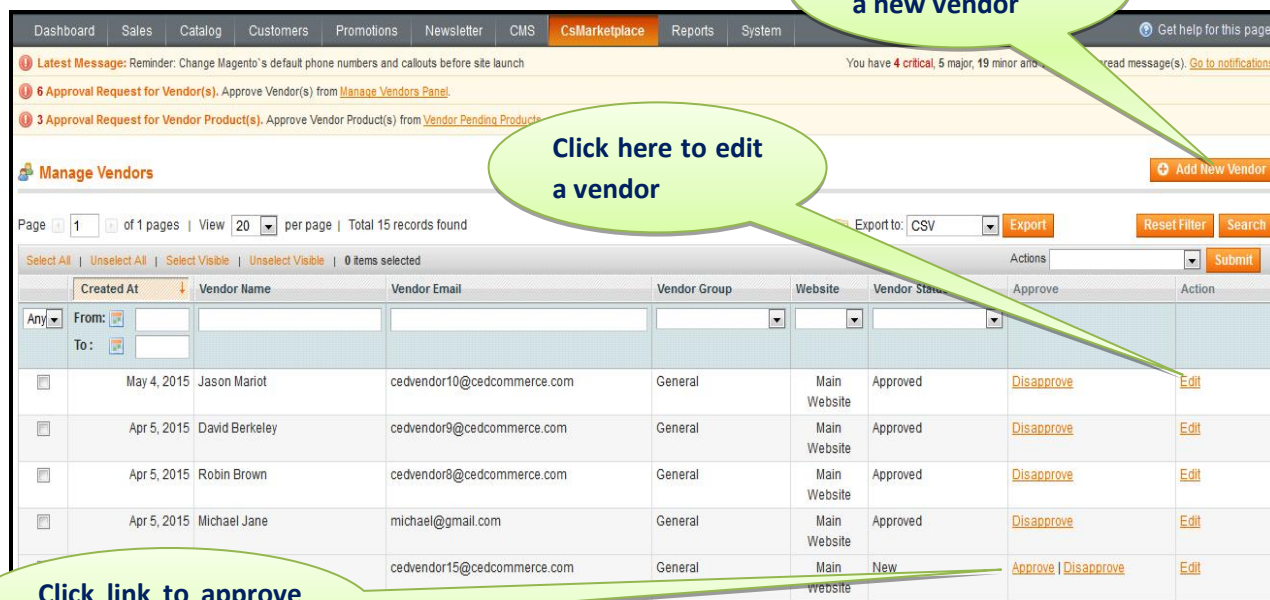
8) SEO Information (CsMarketplace Page)

The admin can add the SEO related keywords for the site in the **“Meta Keyword”** field and give the SEO description in the **“Meta Description”** field.



The screenshot shows the Magento Admin Panel interface. At the top, there's a 'Global Record Search' bar and a login status 'Logged in as admin | Tuesday, March 24, 2015'. The main navigation bar includes links for Dashboard, Sales, Catalog, Mobile, Customers, Promotions, Newsletter, CMS, Reports, CsMarketplace (highlighted in orange), and System. Below this, a 'Test Message' banner is visible. A dropdown menu is open under 'CsMarketplace', listing options: Manage Vendors, Vendor Attributes, Vendor Products, Vendor Orders, Vendor Transactions, and Vendor Configuration. A green callout box with a pointer to the 'Manage Vendors' link contains the text: 'Click here to open the manage vendor page.' At the bottom, there's a pagination bar showing '1 of 1 pages | View 20 per page | Total 15 records found' and a file export section.

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Click here to add a new vendor

Click here to edit a vendor

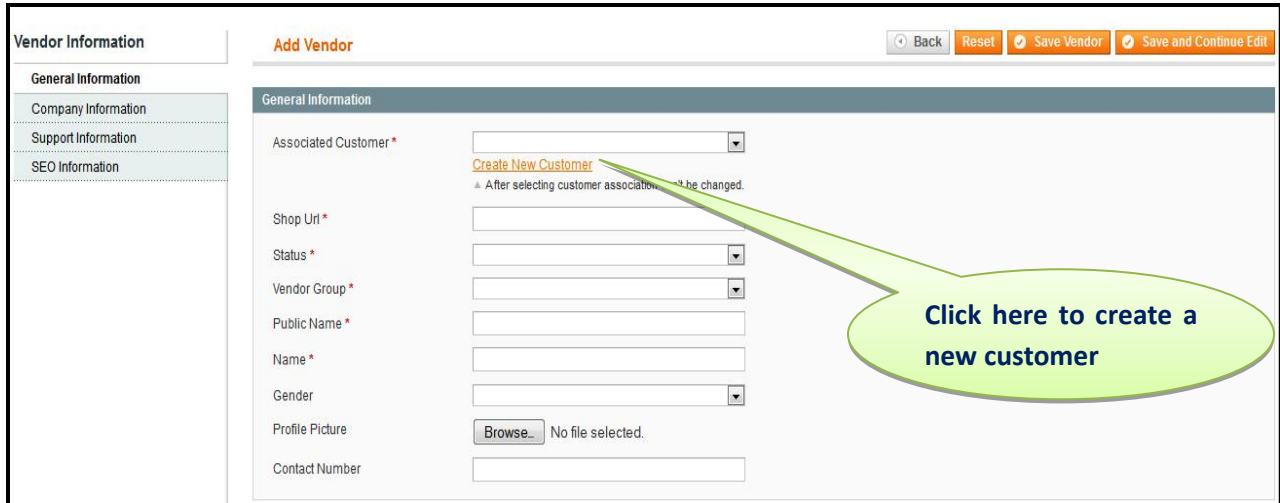
Click link to approve or disapprove vendor

Created At	Vendor Name	Vendor Email	Vendor Group	Website	Vendor Status	Approve	Action
May 4, 2015	Jason Mariot	cedvendor10@cedcommerce.com	General	Main Website	Approved	Disapprove	Edit
Apr 5, 2015	David Berkeley	cedvendor9@cedcommerce.com	General	Main Website	Approved	Disapprove	Edit
Apr 5, 2015	Robin Brown	cedvendor8@cedcommerce.com	General	Main Website	Approved	Disapprove	Edit
Apr 5, 2015	Michael Jane	michael@gmail.com	General	Main Website	Approved	Disapprove	Edit
		cedvendor15@cedcommerce.com	General	Main Website	New	Approve Disapprove	Edit

From the above page vendor can create a new vendor by clicking on “**Add New Vendor**” button. On clicking the “**edit**” link that respective vendor’s information can be edited. By clicking on the “**Approve/Disapprove**” link, it will approve or disapprove the vendor.

1) Add New Vendor

Create a new vendor in a marketplace. We are using the Mage customer’s modules for the vendors, extended the customers features and added fields for the vendor’s profile. So if you are creating a new vendor you are actually assigning an existing customer as a vendor.



Vendor Information

Add Vendor [Back](#) [Reset](#) [Save Vendor](#) [Save and Continue Edit](#)

General Information

Associated Customer * [Create New Customer](#)
After selecting customer association, it can be changed.

Shop Url *

Status *

Vendor Group *

Public Name *

Name *

Gender

Profile Picture No file selected.

Contact Number

Click here to create a new customer

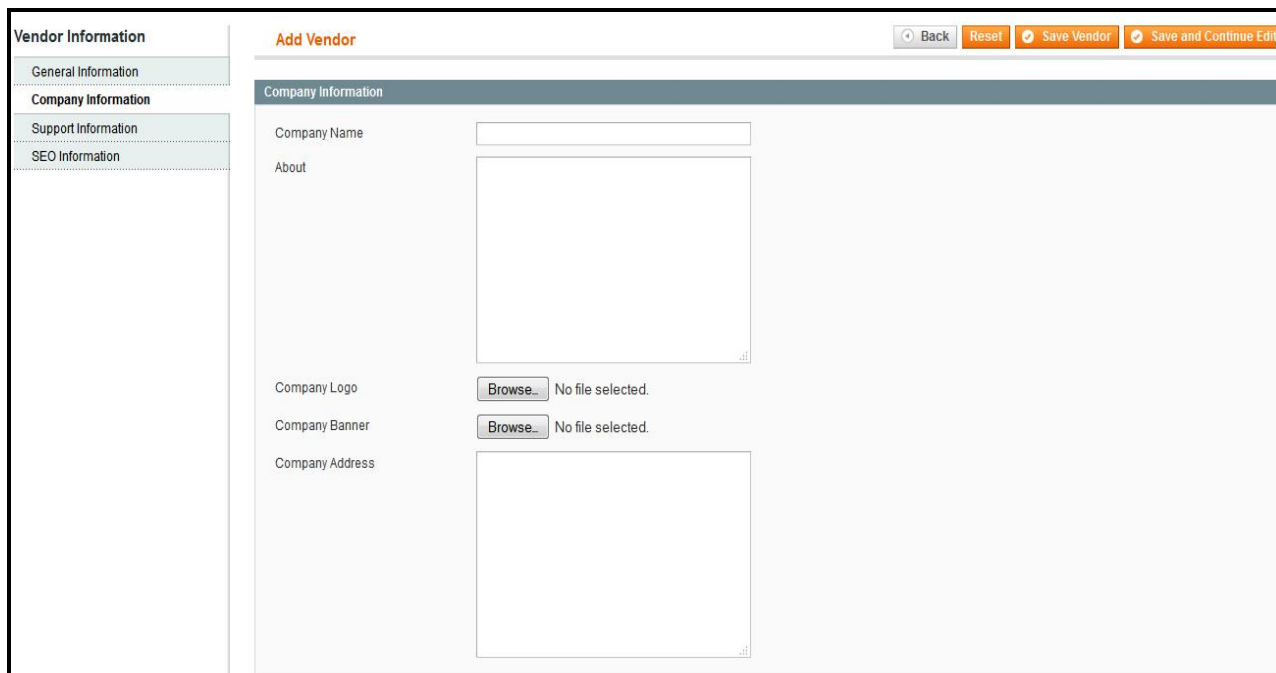
a) General Tab

If the admin does not want to assign an existing customer then he can create a new customer and assign newly created customer as vendor.

- **Associated Customer:** Can assign an existing customer as a vendor.
- **Shop URL:** A unique shop URL should be assigned to the vendor shop.
- **Status:** Set the status of the vendor as new/approve/disapprove.
- **Vendor Group:** Can assign the vendor to the particular group.
- **Public Name:** Can set some of the public names for the vendor which customer can see.
- **Name:** Name of the vendor
- **Gender:** Can set the gender of the vendor.
- **Profile Image:** Can set some profile avatar image.
- **Contact Number:** Can set some particular contact number.

b) Company Information Tab

The company information tab is shown below



Company Name: If the vendor is associated to some company he can set the name.

- **About:** The Company Information can be set.
- **Company Logo:** Can upload company logo.
- **Company Banner:** Can upload the company banner.
- **Company Address:** Can set the company address.

All the above information related to company is viewable at frontend.

c) Support Information Tab

Admin can set the support information details here.

- **Support Number:** Vendor support contact number can be set here.
- **Support Email:** Vendors Support email can be entered here.
- **Facebook ID:** Vendor's Facebook Id can be given here.
- **Twitter ID:** Vendor's Twitter Id can be given here.

- **Meta Keywords:** SEO related keywords for the vendor shop can be added here.
- **Meta Description:** The description of SEO related keywords can be given here.

Vendor Information

General Information

Company Information

Support Information

SEO Information

Add Vendor

Back

Reset

Save Vendor

Save and Continue Edit

SEO Information

Meta Keywords

Meta Description

After entering all the above 4 tabs information, admin can save the vendor's form. A new vendor will be created instantly. When the customer is saved successfully, four new tabs will be available there for extra information.

Vendor Information

- General Information
- Company Information
- Support Information
- SEO Information
- Payment Details**
- Vendor Products
- Vendor Orders
- Vendor Transactions

Edit Vendor "David Berkeley"

Back
Reset
Delete Vendor
Save Vendor
Save and Continue Edit

Check/Money Order

ActiveNo

Cheque Payee Name

PayPal

ActiveNo

Email Associated with PayPal Merchant Account

Bank Transfer

ActiveYes

Bank NameABN AMRO Bank

Bank Branch Number32067

Bank Swift CodeABN-2340

Bank Account NameDavid Berkeley

Bank Account Number1223452200

e) Payment Details

Payment details can be viewed only by the admin. This information will be filled by the vendor from the vendor panel frontend.

f) Vendor Products

All the vendor products will be shown here in this section. Admin can view all the vendors associated products.

g) Vendor Orders

All the vendor related orders can be viewed from this tab.

h) Vendor Transaction

All the vendor transactions related to the vendor will be shown here.

2) Edit Vendor from Grid

Admin can edit any vendor's detail just by clicking the edit link from the manage vendor grid and can update the information about the vendor and save the vendor.

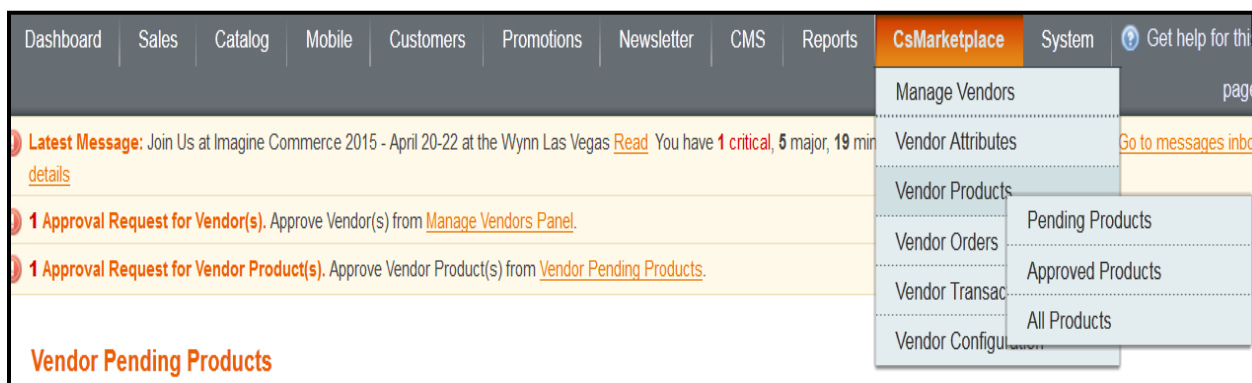
3) Approve/Disapprove Vendor

Admin can approve or disapprove the vendors from the manage vendor grid. The links are available over there. If you click on the "Approve", the vendor will be approved and his vendor shop will become live. Clicking on "Disapprove", the vendor will become inactive and will not be able to login to the vendor panel.

Vendor Products

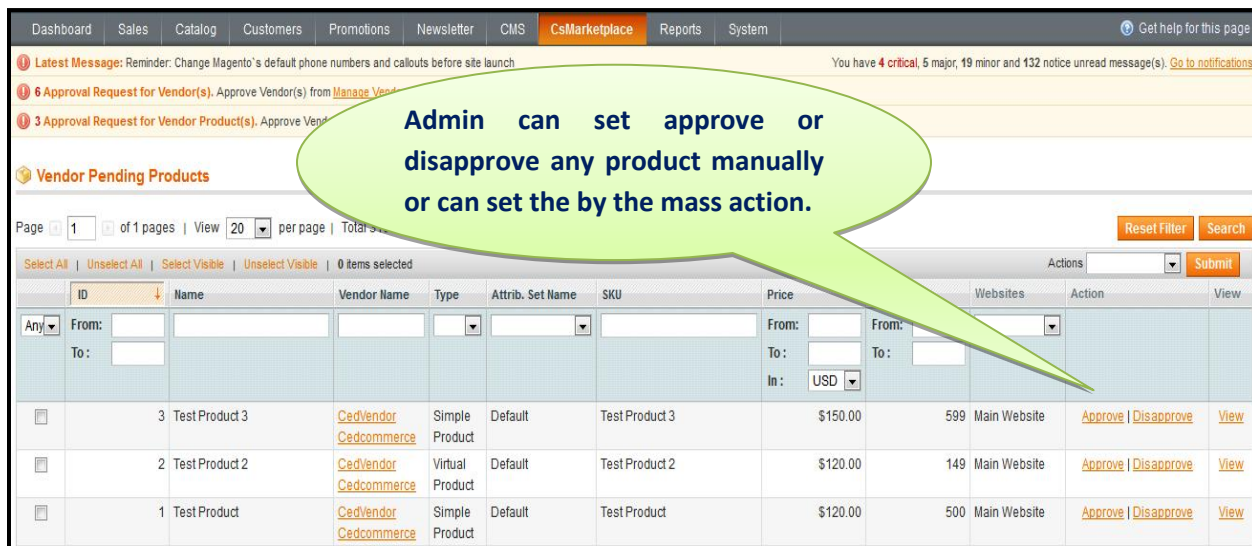
Vendor products can be found in the **CsMarketplace > Vendor Products** menu. Vendor product is further divided in three parts –

- Pending Products
- Approved Products
- All Products



1) Pending Products

For the ease of access to the admin the CedCommerce Multi-Vendor Marketplace Basic extension has divided the Manage Vendor Products into Pending products. The Pending products section is having all the products in the pending state; it is just for the admin to quickly access. After analyzing the vendor's products the admin can approve or disapprove the products. If the admin marks any action for approval or disapproval, that notification mail will be sent to the vendor by the e-mail.



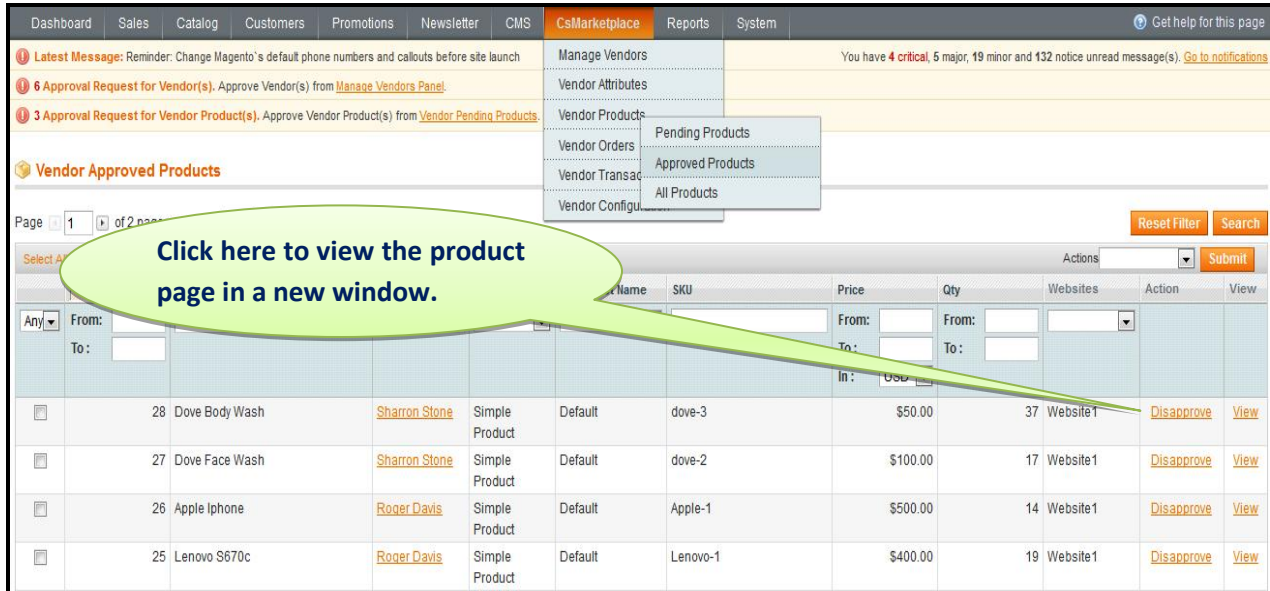
Admin can set approve or disapprove any product manually or can set the by the mass action.

ID	Name	Vendor Name	Type	Attrib. Set Name	SKU	Price	Websites	Action	View
3	Test Product 3	CedVendor Cedcommerce	Simple Product	Default	Test Product 3	\$150.00	599 Main Website	Approve Disapprove	View
2	Test Product 2	CedVendor Cedcommerce	Virtual Product	Default	Test Product 2	\$120.00	149 Main Website	Approve Disapprove	View
1	Test Product	CedVendor Cedcommerce	Simple Product	Default	Test Product	\$120.00	500 Main Website	Approve Disapprove	View

- **Approve:** The approve link will approve the product and the approved product will be visible in the marketplace.
- **Disapprove:** The disapprove link will disapprove the product and that product will be removed from the marketplace.

2) Approved Products

Here when you will click the approved products link then it will open up the page which will have the list of all the approved products. Admin can view the product page and also can update the information of the product. At every single line a disapprove link will be visible and at any time admin can disapprove the product.



Dashboard Sales Catalog Customers Promotions Newsletter CMS **CsMarketplace** Reports System Get help for this page

Latest Message: Reminder: Change Magento's default phone numbers and callouts before site launch. You have **4 critical**, 5 major, 19 minor and 132 notice unread message(s). [Go to notifications](#)

6 Approval Request for Vendor(s). Approve Vendor(s) from [Manage Vendors Panel](#).

3 Approval Request for Vendor Product(s). Approve Vendor Product(s) from [Vendor Pending Products](#).

Vendor Approved Products

Page 1 of 2 pages

Select All

Reset Filter Search

Submit

Click here to view the product page in a new window.

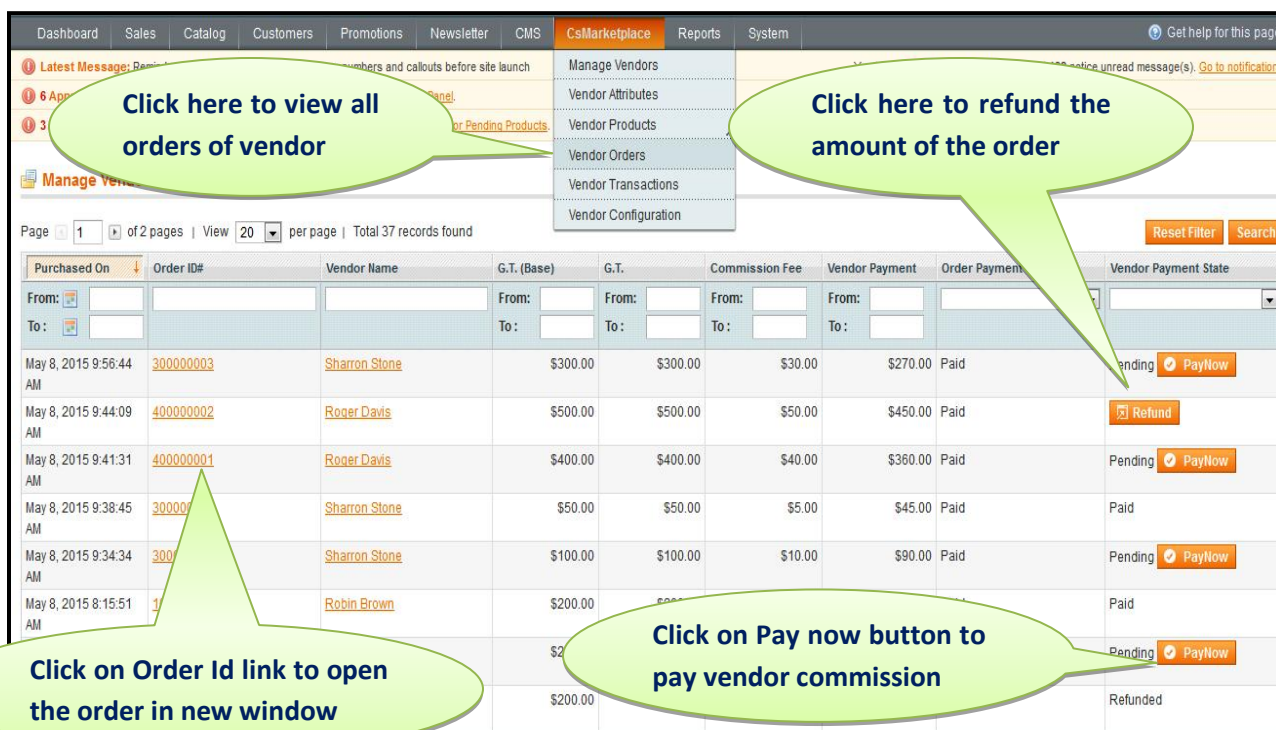
Name	SKU	Price	Qty	Websites	Action	View		
28 Dove Body Wash	Sharon Stone	Simple Product	Default	dove-3	\$50.00	37 Website1	Disapprove	View
27 Dove Face Wash	Sharon Stone	Simple Product	Default	dove-2	\$100.00	17 Website1	Disapprove	View
26 Apple Iphone	Roger Davis	Simple Product	Default	Apple-1	\$500.00	14 Website1	Disapprove	View
25 Lenovo S670c	Roger Davis	Simple Product	Default	Lenovo-1	\$400.00	19 Website1	Disapprove	View

3) All Products

Click on the All products link from the admin site, it will open the entire products list. Either the product is approved or disapproved. Admin can filter the status of the product, view each product in a new window and can update the information about the product. Admin can also approve or disapprove the product from here.

Vendor Orders

Admin can visit the vendor orders page by going to **CsMarketplace > Vendor Orders**. Vendor Orders page is a very important section of the CedCommerce Multi-Vendor Marketplace. All the marketplace orders can be viewed here. Suppose, if a customer places orders from frontend by adding two vendors' products in the cart then, in the vendor order section two order rows will be created for both the vendors and the order will also show up in the vendor panel of the respective vendor.



Click here to view all orders of vendor

Click here to refund the amount of the order

Click on Order Id link to open the order in new window

Click on Pay now button to pay vendor commission

Purchased On	Order ID#	Vendor Name	G.T. (Base)	G.T.	Commission Fee	Vendor Payment	Order Payment	Vendor Payment State
May 8, 2015 9:56:44 AM	300000003	Sharron Stone	\$300.00	\$300.00	\$30.00	\$270.00	Paid	Pending PayNow
May 8, 2015 9:44:09 AM	400000002	Roger Davis	\$500.00	\$500.00	\$50.00	\$450.00	Paid	Refund
May 8, 2015 9:41:31 AM	400000001	Roger Davis	\$400.00	\$400.00	\$40.00	\$360.00	Paid	Pending PayNow
May 8, 2015 9:38:45 AM	300000000	Sharron Stone	\$50.00	\$50.00	\$5.00	\$45.00	Paid	Paid
May 8, 2015 9:34:34 AM	300000000	Sharron Stone	\$100.00	\$100.00	\$10.00	\$90.00	Paid	Pending PayNow
May 8, 2015 8:15:51 AM	100000000	Robin Brown	\$200.00	\$200.00	\$20.00	\$180.00	Paid	Pending PayNow
			\$200.00	\$200.00	\$20.00	\$180.00	Paid	Refunded

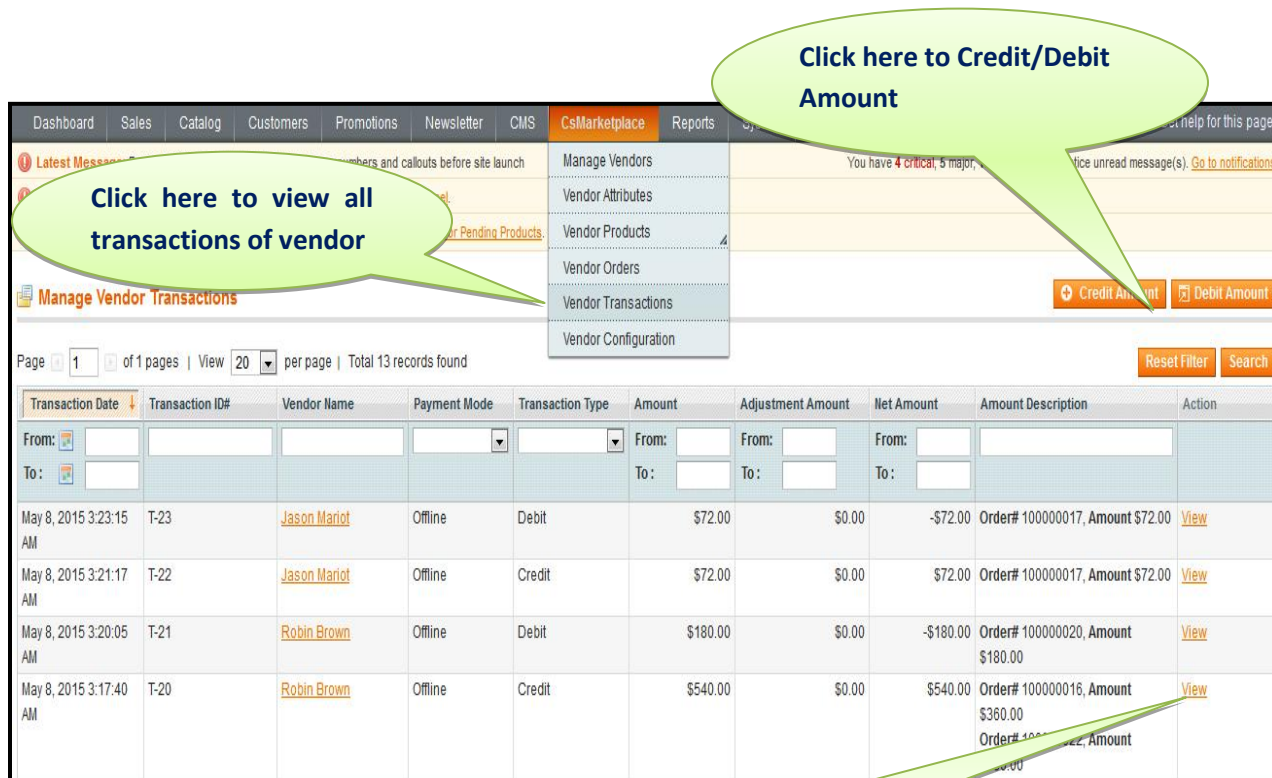
The vendor orders grid is shown above for better understanding.

- **Order Id**
Shows the id of the placed order & on clicking it the order details page will open.
- **Vendor Name**
Will show the name of the vendor whose products order has been placed.
- **G.T.(Base)**
It is the base price in which order has been place.

- **G.T.**
It is the global price in which the commission will be transmitted to the vendors.
- **Commission Fee**
Commission fee is the rule price set from the admin section, using which the commission for the order that will be paid to the admin can be calculated.
- **Vendor Payment**
It will show the expected payment which should be transferred to the vendor for his orders.
- **Order Payment State**
It shows the payment of the order. Order has been invoiced or not. If the order has been invoiced, it will become paid else it remain in the pending state.
- **Vendor Payment State**
It shows the payment status along with the action that can be performed by the admin like "Pay Now" or "Refund". Admin can Pay to the vendor for any order and even make the Refund of any order if he wants to debit amount from the vendor.
 - a) **Pay Now Button**
 - Pay Now button will come only when the **order payment state** is **Paid**. It means that the order has been invoiced and the payment can be made to the vendor.
 - b) **Refund Button**
 - Refund button will only come when the **order payment state** is **Paid** and **Credit Memo** has been created. Credit memo creation notifies the admin that the order has been refunded and the admin can debit the amount from the vendor's account if the amount was paid to the vendor.

Vendor Transactions

Admin can visit the vendor transactions page by going to **CsMarketplace > Vendor Transactions**. Admin can view the list of vendor-wise transactions in the grid.



Click here to view all transactions of vendor

Click here to Credit/Debit Amount

Click here to view details of transaction

Transaction Date	Transaction ID#	Vendor Name	Payment Mode	Transaction Type	Amount	Adjustment Amount	Net Amount	Amount Description	Action
May 8, 2015 3:23:15 AM	T-23	Jason Mariot	Offline	Debit	\$72.00	\$0.00	-\$72.00	Order# 100000017, Amount \$72.00	View
May 8, 2015 3:21:17 AM	T-22	Jason Mariot	Offline	Credit	\$72.00	\$0.00	\$72.00	Order# 100000017, Amount \$72.00	View
May 8, 2015 3:20:05 AM	T-21	Robin Brown	Offline	Debit	\$180.00	\$0.00	-\$180.00	Order# 100000020, Amount \$180.00	View
May 8, 2015 3:17:40 AM	T-20	Robin Brown	Offline	Credit	\$540.00	\$0.00	\$540.00	Order# 100000016, Amount \$360.00 Order# 100000017, Amount \$180.00	View

1) Order Transaction Grid

- **Transaction date:** The date of the transaction when the payment is made to the vendor.
- **Transaction Id:** It is the transaction id assigned to the transaction.
- **Vendor Name:** The vendor to whom the transaction is made.
- **Payment Mode:** It shows that the payment made to the vendor is online or offline.
- **Transaction Type:** It indicates the type of the transaction i.e. either the transaction was Credit type or the Debit type. Credit means the amount paid to the vendor. Debit means the amount withdrawn from the vendor.

- **Amount:** It is the amount paid to the vendor.
- **Adjustment Amount:** It is the amount paid as some extra charges during the transaction.
- **Net Amount:** It is the current vendor earning i.e. how much amount the vendor has been earning till date.
- **Amount Description:** The description of the order will be shown here.
- **View:** Admin can see the details of the transaction.

2) Credit/Debit Transaction

On clicking the Credit or Debit Amount Buttons, “**Payment Information Page**” will open. Here the admin will fill the Beneficiary Information of the vendor for whom the transaction is to be done. On clicking the “Add/Remove Amount for Payment” button, an order grid will open. From there the admin can select the orders for which payment has to be done. After that, click on the “**Add selected Amount for payment**” button to add all the selected orders’ amount to the “**Total Amount**” and finally click on the Continue button to proceed to the final Transaction Information Page.

Payment Information
Payment Selection

Credit Amount

Back
Reset
Continue

Beneficiary Information

Beneficiary Vendor *
Serena Wilson (cedvendor11@cedcommerce.com)
Vendor selection will change the "Selected Amount(s) for Payment" section.

Total Amount *
1530
[USD] Readonly field.

Selected Amount(s) for Payment

Order ID	Grand Total	Commission Fee	Vendor Payment
100000001			\$900.00
100000006			\$630.00

Please Select Amount(s)
Add Selected Amount(s) for Payment

Page 1 of 1 pages | View 20 per page | Total 3 records found
Reset Filter
Search

Purchased On	Order ID#	G.T. (Base)	G.T.	Commission Fee	Vendor Payment	Select
May 8, 2015 7:59:55 AM	100000019	\$100.00	\$100.00	\$10.00	\$90.00	<input type="checkbox"/>
May 8, 2015 3:28:53 AM	100000006	\$700.00	\$700.00	\$70.00	\$630.00	<input checked="" type="checkbox"/>
May 8, 2015 2:43:59 AM	100000001	\$1,000.00	\$1,000.00	\$100.00	\$900.00	<input checked="" type="checkbox"/>

1) Click here to select the beneficiary vendor

2) Select the orders for which payment has to be done

3) After selection of the order click here

After following the above steps click on the "Continue" button. You will see the form to enter the amount of the transaction.

Payment Information

Credit Amount

Back
Reset
Pay Offline

Payment Information

Transaction Information

Vendor
Serena Wilson (cedvendor11@cedcommerce.com)

Amount *
1530
[USD]Readonly field.

Payment Method *
Bank Transfer
Select Payment Method

Adjustment Amount
[USD]Enter adjustment amount in +/- (if any)

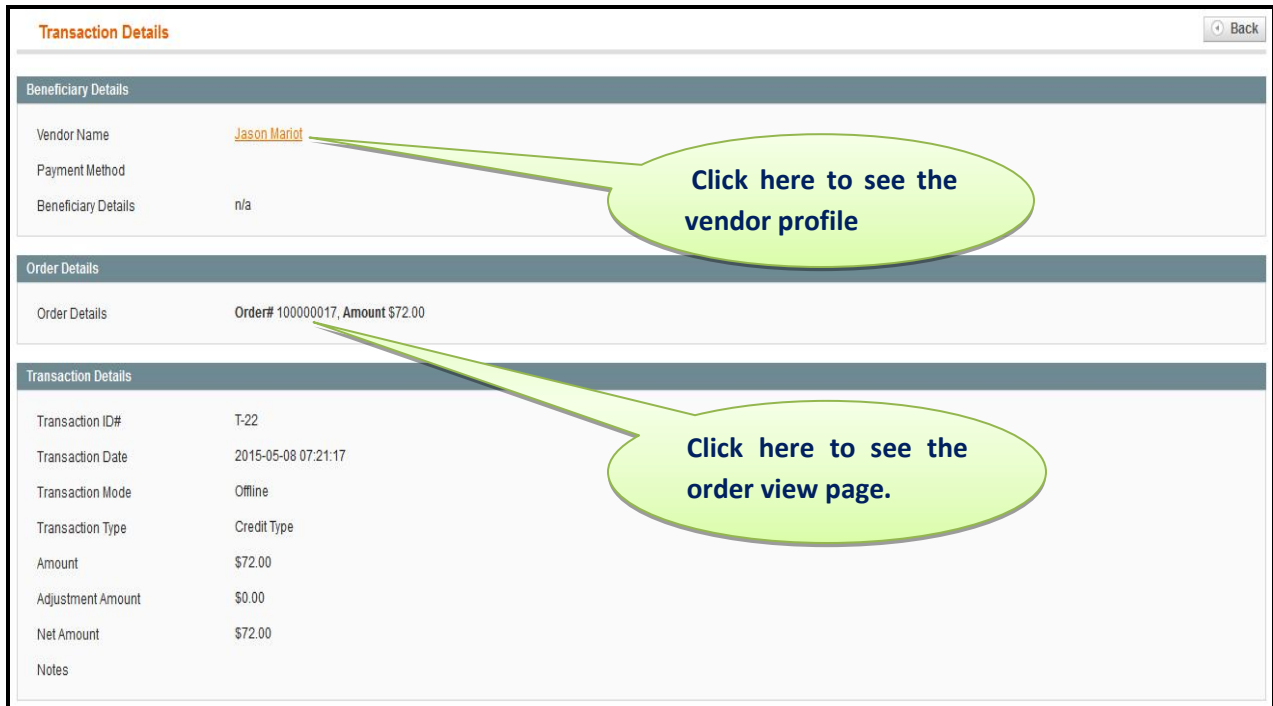
Transaction Id *
T-123
Enter transaction id

Notes
Payment Done

- **Vendor:** will show the name of the vendor to whom the payment will be made.
- **Amount:** Amount of the order which will be credited to the vendor's account. It is the read only field, you need to select the orders from the previous page then only the amount sum of each order will be shown here.
- **Payment Method:** Will give the ability to the admin to select the payment method. It is Check/Money Order/PayPal/other. All of them are offline payment methods.
- **Adjustment Amount:** This amount is a sort of service charge that the admin can deduct or add to the final payment amount.
- **Transaction Id:** Some kind of uniquely identifiable transaction id that the admin can assign to the transaction.
- **Notes:** Some general purpose notes that the admin can add.

3) Transaction View

The image shown below is that of the transaction view page. It will have all the details of the orders which have been saved in the process of transaction. These data are non-editable data just for viewing purpose.



Transaction Details Back

Beneficiary Details

Vendor Name	Jason Mariot
Payment Method	
Beneficiary Details	n/a

Order Details

Order Details	Order# 100000017, Amount \$72.00
---------------	----------------------------------

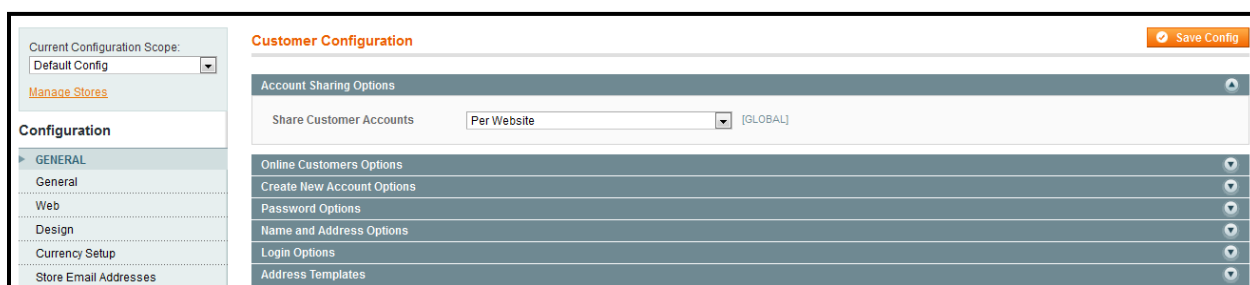
Transaction Details

Transaction ID#	T-22
Transaction Date	2015-05-08 07:21:17
Transaction Mode	Offline
Transaction Type	Credit Type
Amount	\$72.00
Adjustment Amount	\$0.00
Net Amount	\$72.00
Notes	

- If the admin wants to go to the vendor's profile, he just needs to click on the vendor link to reach the vendor profile page.
- If the admin wants to see the orders detail then he can just click on the order id.

Customer Configuration (Dependency)

CedCommerce Multi-Vendor Marketplace extension gives you enormous features for the vendor and admin entities. Here the vendors are mainly extended from the customers. We are registering vendors from the same form as that of the customer and associate some methodologies to create it as an admin. So some customer configuration dependencies are applicable for vendors as well.

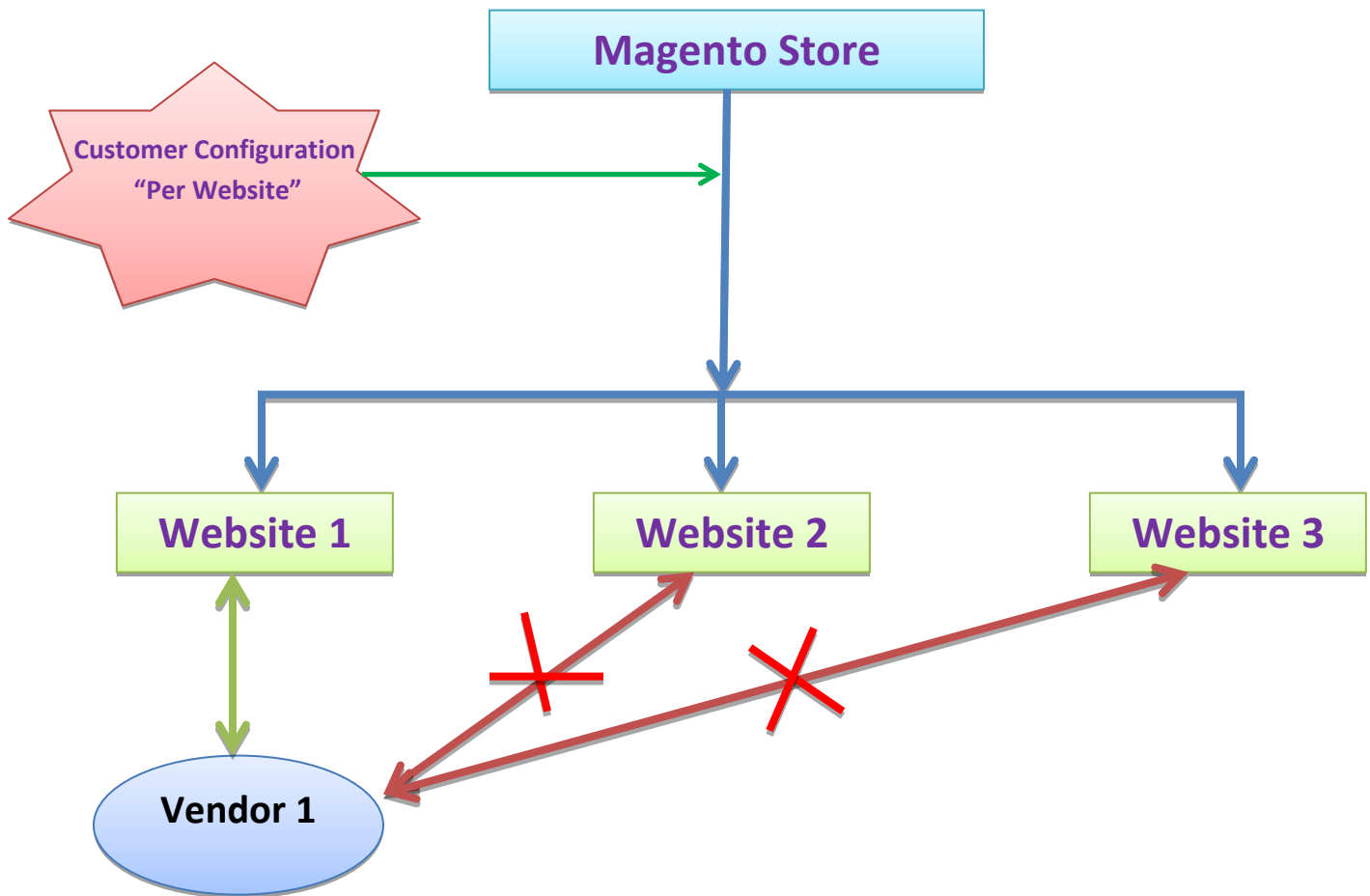


Admin can reach the customer configuration by **System > Configuration (Customer > configuration section)** and from here the admin can manage the configuration of the scope of vendor/customer. Let in one case there are multiple websites that the admin is running on Magento. Currently the customer configuration is set to the “**Per Website**” mode.

1) Per Website

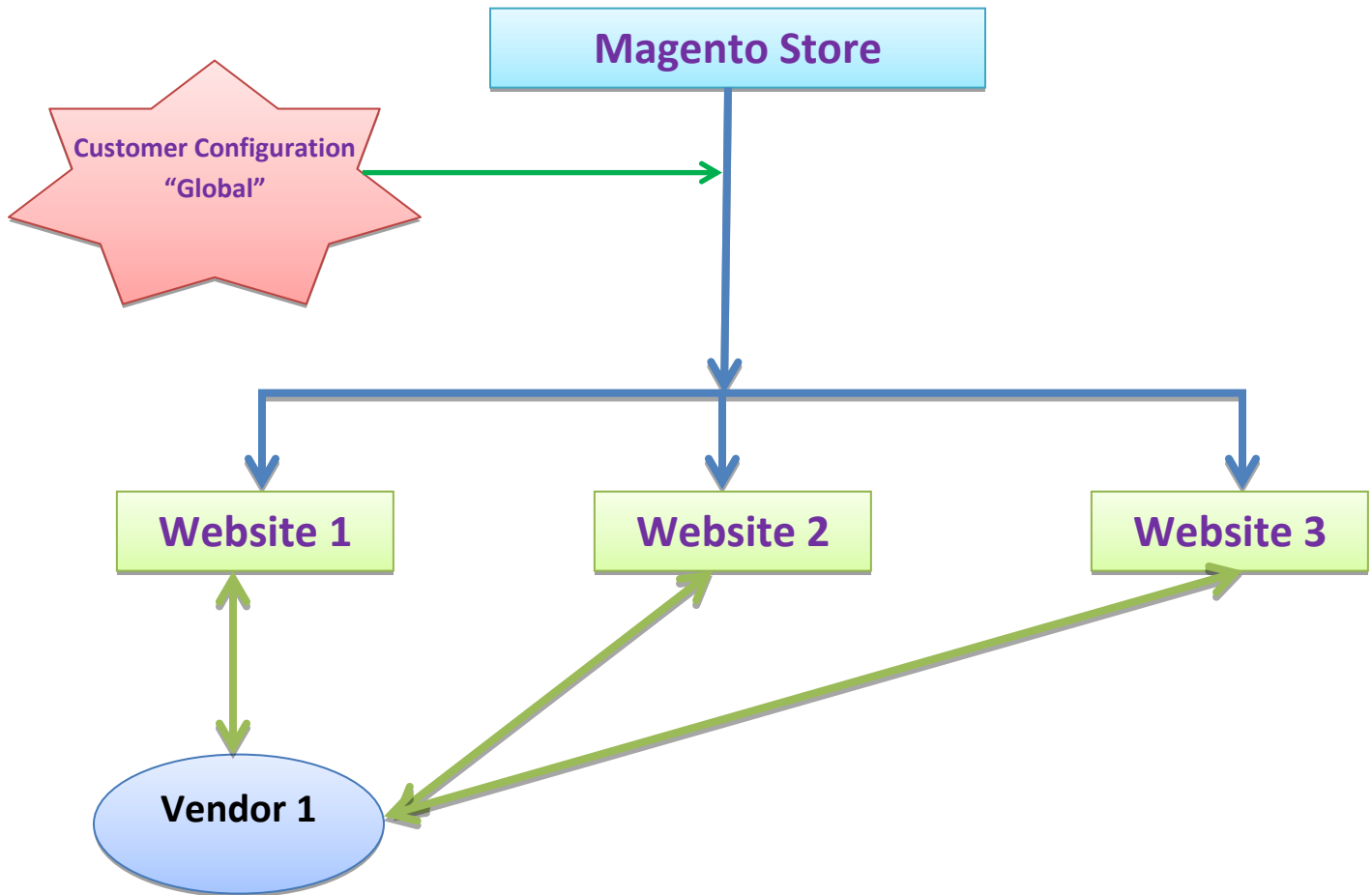
Here the “**Per website**” mode means that if on your Magento multiple sites are running, vendors can login only to the website from which they have registered. They cannot login to other websites in any case. In this case admin can assign the product to his current website only.

Given below is the block representation of the per website mode. The vendor can only create and manage the stores on the current website from where he has been registered. If at any time the Configuration is toggled to the “**Global**” mode the admin needs to perform re-indexing.



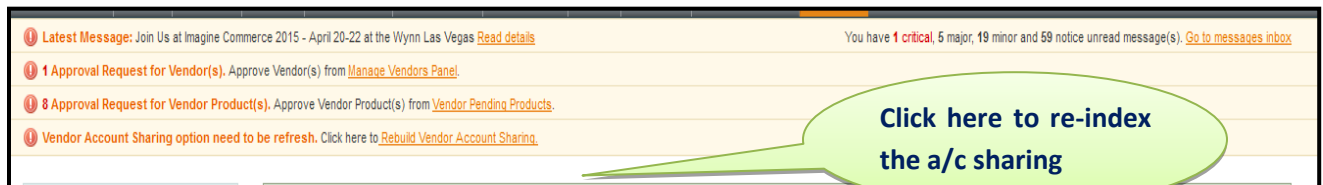
2) Global Mode

Global mode is just the reverse of "Per website" mode. If the vendor has been registered from any of the websites, he can control his Magento stores even if multiple websites exist. Global mode gives the vendor the capability to create products on different websites and manage all the orders of different websites also.



3) Switch modes Re-index (Required)

Whenever the admin changes the configuration from "Per website" to "Global" or "Global" to "Per website", the admin needs to re-index the account sharing.



The screenshot shows the top notification area of the Magento admin interface. It contains several messages, including one about the Vendor Account Sharing option. A green callout bubble points to the "Rebuild Vendor Account Sharing" link in the message.

Click here to re-index the a/c sharing

As soon as the configuration changes will be saved, "**Vendor Account Sharing**" link will be visible on the top menu in the admin notification area. Admin needs to re-index it.

a) Website to Global (Re-index)

When the admin changes the scope from website to global then the vendor will become active on multiple websites that exist on Magento. But, if the vendor created a product in the past on the old website then those products will exist in the old website only. If he wants to show his products on other websites also then he needs to manually edit the product. The vendor will get a website assign check box group in the edit section where he can select the websites and save the product again. It will be visible on the new websites too.

b) Global to Website (Re-index)

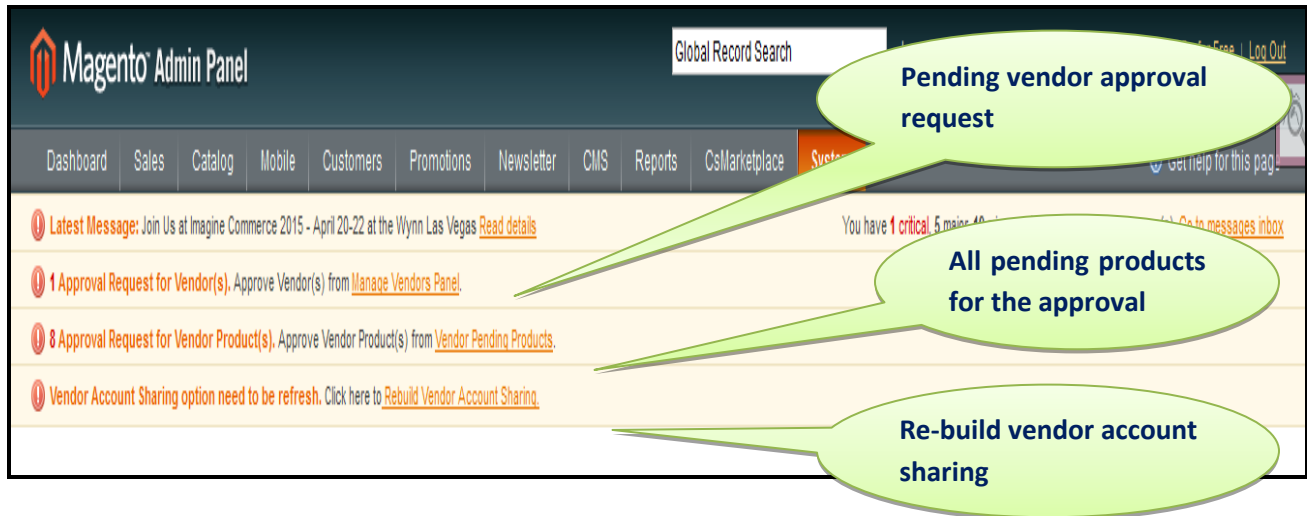
When the admin changes the scope from the global to website mode then the vendor will be limited to only one website from where he has been registered. Suppose, Magento is running two websites: Website 1 and Website 2, and the vendor is registered from website 1. Now the scope of the customer changes to the **Website mode**, then the vendor can only be the vendor of website 1. He cannot login and control the store from website 2 in future. If the vendor has created products for the website from where he has registered like for the website 1 then it will retain the products on website 1 only and all the old products assigned to website 2 will be removed from that website.

Admin Notifications

CedCommerce Multi-Vendor Marketplace is for creating the marketplace on a Magento website, where multiple vendors can come across and open up their online stores. Here, at different stages the notification is shown to the admin so that the admin can take action based on those notifications.

1) Manage Vendor Panel

In the admin site the top admin notification will show the total number of vendors pending for approval of their stores. Admin can click on that particular link, can verify their account and approve or disapprove the vendor account panels.



2) Vendor Pending Products

Vendor creates the products from the vendor panel. If the admin has set "Require Admin Approval" for products to "Yes" then the admin will see the notification for pending products. Admin can click on the particular link and approve or disapprove the product.

3) Rebuild Vendor Account Sharing

Admin can change the customer configuration from the system configuration settings. If the admin changes the customer sharing mode then on the top of the notification area admin can see the **Rebuild Vendor Account sharing** link. By clicking on that link admin can re-index the sharing of website.

Support

If you need any support or have questions directly related to CedCommerce Multi-Vendor Marketplace, please use our Online Message Form to contact our support team or send us an email at support@cedcommerce.com

Best Regards,

CedCommerce Team