© CedCommerce. All rights reserved.

SUPPORT@CEDCOMMERCE.COM

[Vendor Membership Addon]

Vendor Membership is an addon for CedCommerce Markeplace extension which provides the vendors a facility to avail various membership packages, as set by the admin, by purchasing those packages. The membership packages are a way to drag customers (vendors) to the site to sell their products by redeeming attractive offers and packages.

Vendor Membership Addon

Admin User Manual

***Version* - 2.0**

© CedCommerce. All Rights Reserved.

Contents

I. Overview 4
II. Configuration Settings 4
i. General Tab 4
ii. Vendor Membership Rates 5
III. Group wise Settings 6
i. Group Configurations 6
ii. Group Resources 7
IV. Vendor Membership 8
i. Membership Plans 8
ii. Membership Subscriptions 10
iii. Membership Basic Settings 12
iv. Assign Membership Plans 12
V. Membership Plans (Frontend) 13
i. Membership Plans 13
ii. Plans History 14
VI. Support 15

© CedCommerce. All Rights Reserved.

Overview

Vendor Membership is an addon for CedCommerce Markeplace extension which provides the vendors a feature to avail various membership packages, as set by the admin, by purchasing those packages. The membership packages are a way to drag more and more customers (vendors) to the site to sell their products by redeeming attractive offers and packages.

The admin has been given the facility to create different packages having different rates for different vendor groups. Thus, this addon depends on Vendor Group module as membership packages can be set according to different vendor groups.

Moreover, the admin can himself provide a package to a vendor for free, if he wants. Since this is an addon and depends on Vendor Group extension, therefore, CedCommerce Marketplace and Vendor Group extension should be pre-installed while installing this module.

Configuration Settings

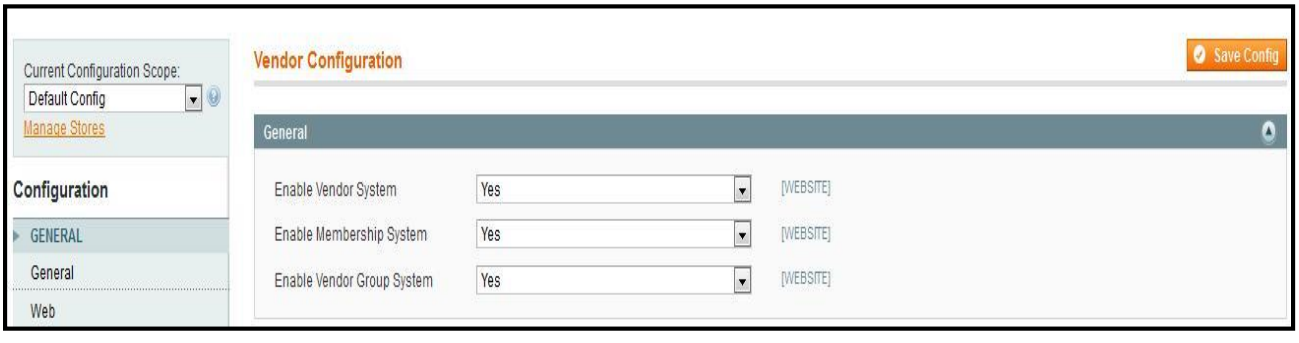
The configuration settings can be opened from CsMarketplace > Vendor Configuration > General tab and Vendor Membership Rates tab.

i. General Tab

It includes only one feature of Membership Addon.

Enable Membership System

This setting is present in the “General Tab” and setting it to “Yes” enables the Membership features for the vendors.



© CedCommerce. All Rights Reserved.

ii. Vendor Membership Rates

i. Per Product Price(s)

This will include an extra price per product that the vendor has to pay to the admin for adding his products to the site. For example, if the vendor wants to upload 3 products on the site and “Per Product Price” is $10 then, the vendor has to pay $30 extra.

ii. Per Category Price(s)

This will include the price per category that the vendor has to pay for including his products in some categories. For example, if the vendor wants to include his products in 3 different categories and “Per Category Price” is $20 then, the vendor has to pay $60 as an extra amount.

iii. Basic Charges

The basic amount of the Membership Package has to be filled here. The amount of both the “Per Product Price” and “Per Category Price” will be added to the Basic Charges to constitute the total price of the package.

iv. Duration Price

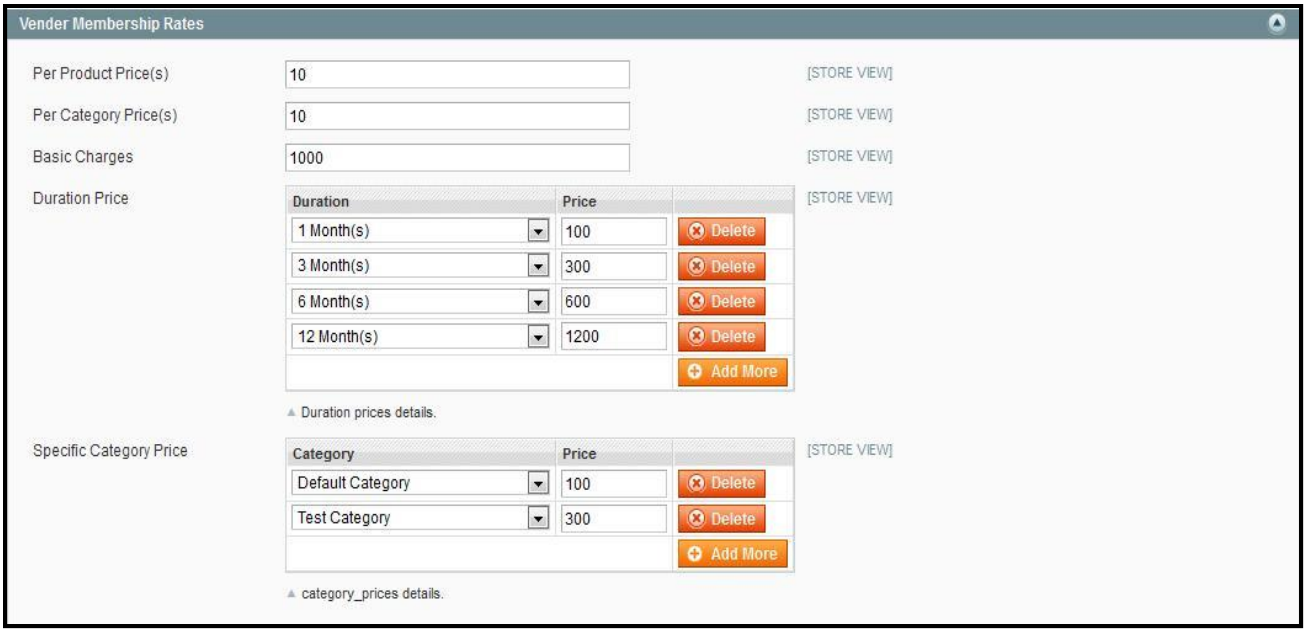
The price can be set according to the duration also i.e. what amount of Membership Plan should be charged for how much period of time (in months). “Add More” button can be used to add price according to duration and “Delete” button can be used to delete them.

v. Specific Category Price

The price of the Membership Plan can be set category wise also i.e. different price can be set for different categories.

If both the “Per Category Price” and “Specific Category Price” are set then the “Specific Category Price” will be applicable first but only for that respective category for which it is set.

© CedCommerce. All Rights Reserved.



Group wise Settings

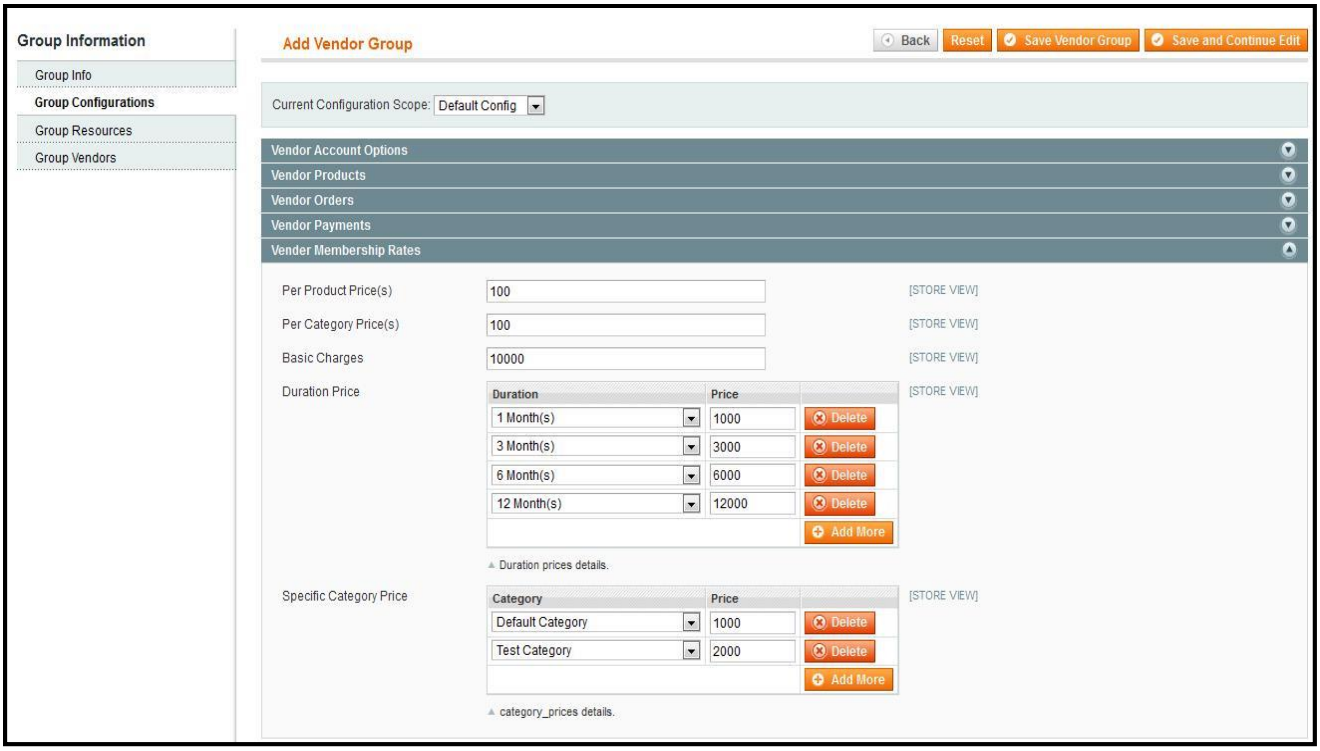
Two settings are present in Vendor Groups module for Membership Plans.

i. Group Configurations

The “Vendor Membership Rates” settings are also available in the “Group Configurations" section on “Add/Edit Vendor Group” page.

Since Vendor Membership Addon depends on Vendor Group module, therefore, if group wise settings for Vendor Membership Addon are available then they will be applicable, otherwise, the global settings i.e. the default settings in the Vendor Configuration section will be applicable. The group wise settings for Membership Rates are similar to the default settings in Vendor Configuration section.

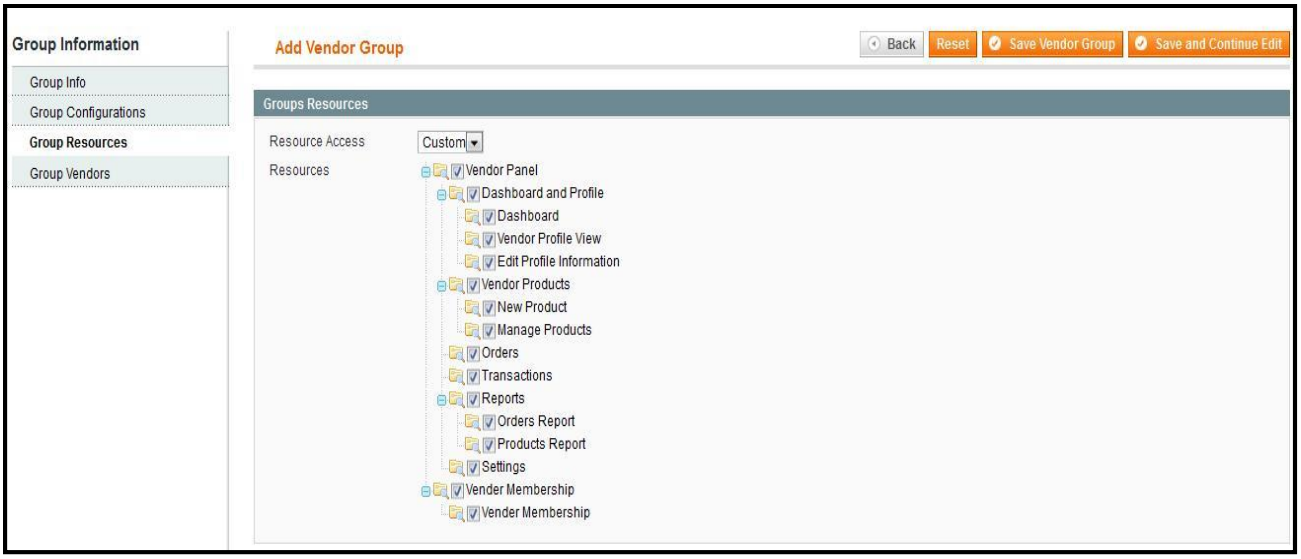
© CedCommerce. All Rights Reserved.



ii. Group Resources

The Vendor Panel at frontend includes a “Vendor Membership” tab in the left side navigation menu. The tabs that need to be displayed at frontend in the vendor panel can be controlled from here. To make “Vendor Membership” tab visible in the vendor panel (frontend), it should be selected from here.

© CedCommerce. All Rights Reserved.



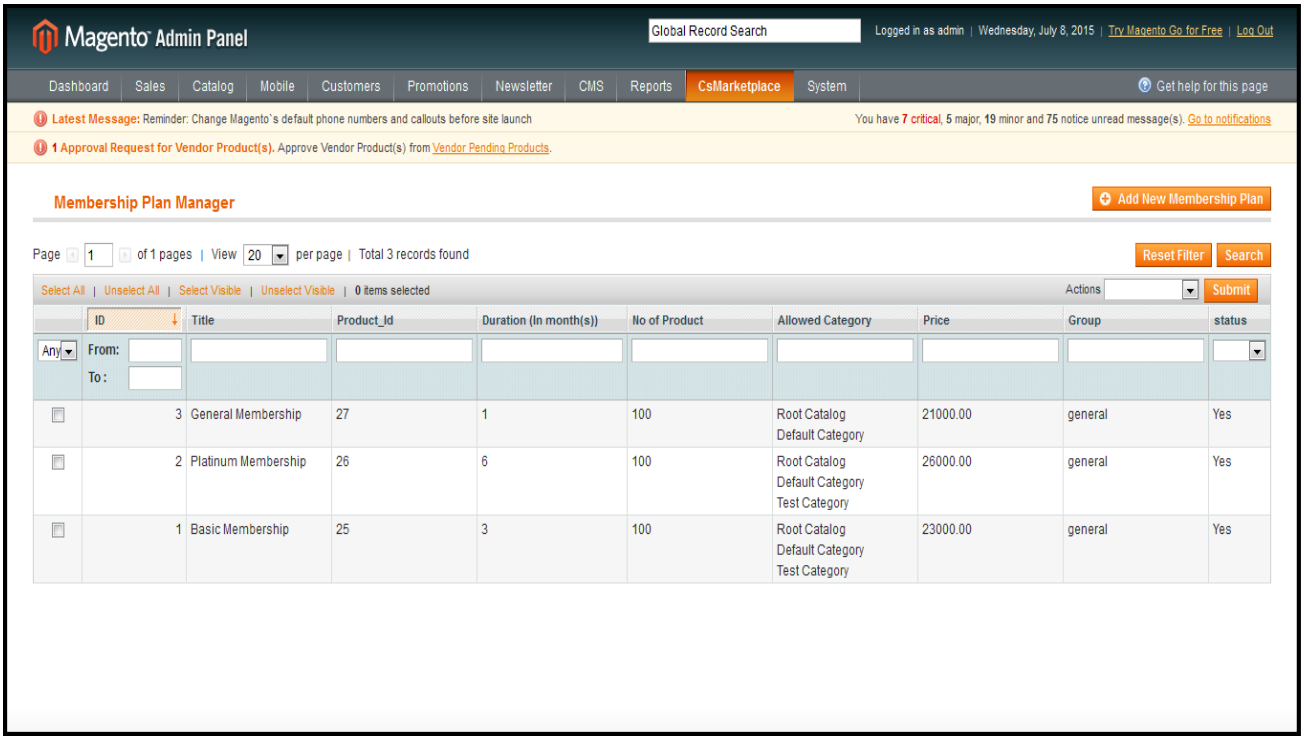
Vendor Membership

In the admin panel select CsMarketplace > Vendor Membership from the menu section.

i. Membership Plans

To open “Membership Plan Manager” page, select CsMarketplace > Vendor Membership > Membership Plans; a grid containing the list of the plans will be displayed.

© CedCommerce. All Rights Reserved.



i. Add New Membership Plan

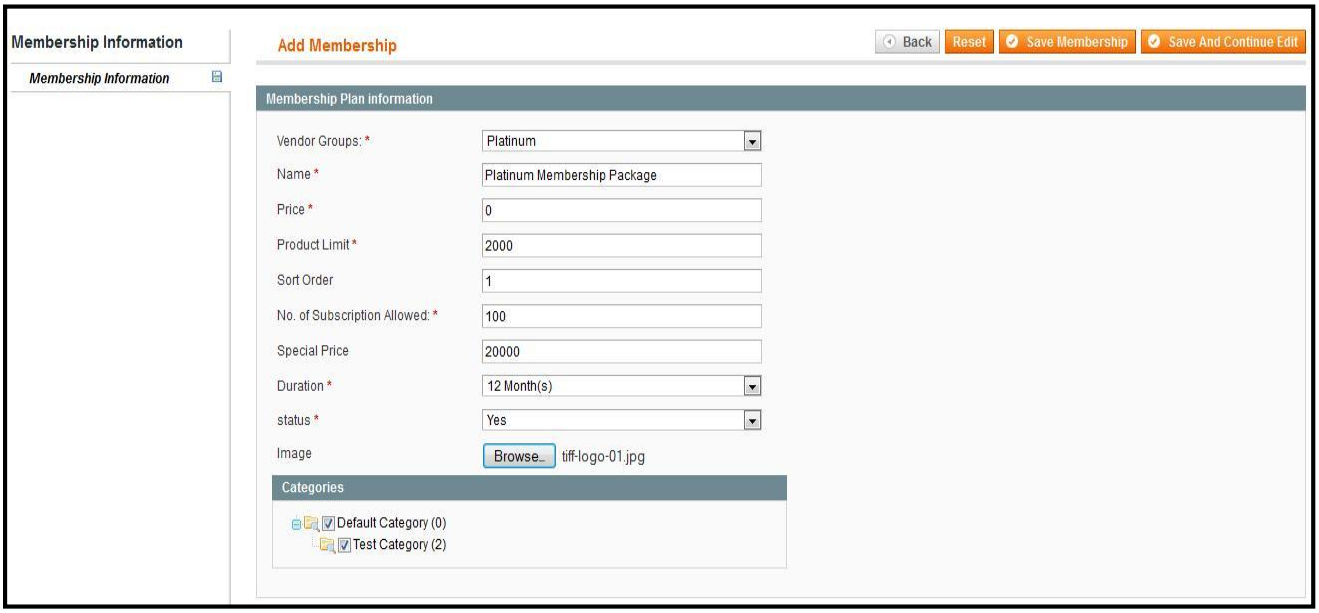
To add a new package, “Add New Membership Plan” button should be clicked. This will display “Add Membership” page.

- **Vendor Groups:** The type of group can be selected from here.
- **Name:** The name of the membership package should be given here.
- **Price:** The price of the membership package should come here.
- **Product Limit:** The number of products that the vendor can create/upload should be given here.
- **Sort Order:** The sort order of the package can to be given here.
- **No. of Subscriptions Allowed:** The number of persons that can subscribe for the package has to be given here.
- **Special Price:** The special price of the product can be entered here.
- **Duration:** The time period till which the package will be valid has to be given here.
- **Status:** Whether the package should be displayed at frontend or not has to be specified here. Selecting “Yes” will display the package at frontend.
- **Image:** The image of the package can be uploaded from here.

© CedCommerce. All Rights Reserved.

- **Categories:** It displays the categories that will be available to the vendor for adding products.

After filling all the details “Save Membership Plan” button should be clicked to save the membership plan.



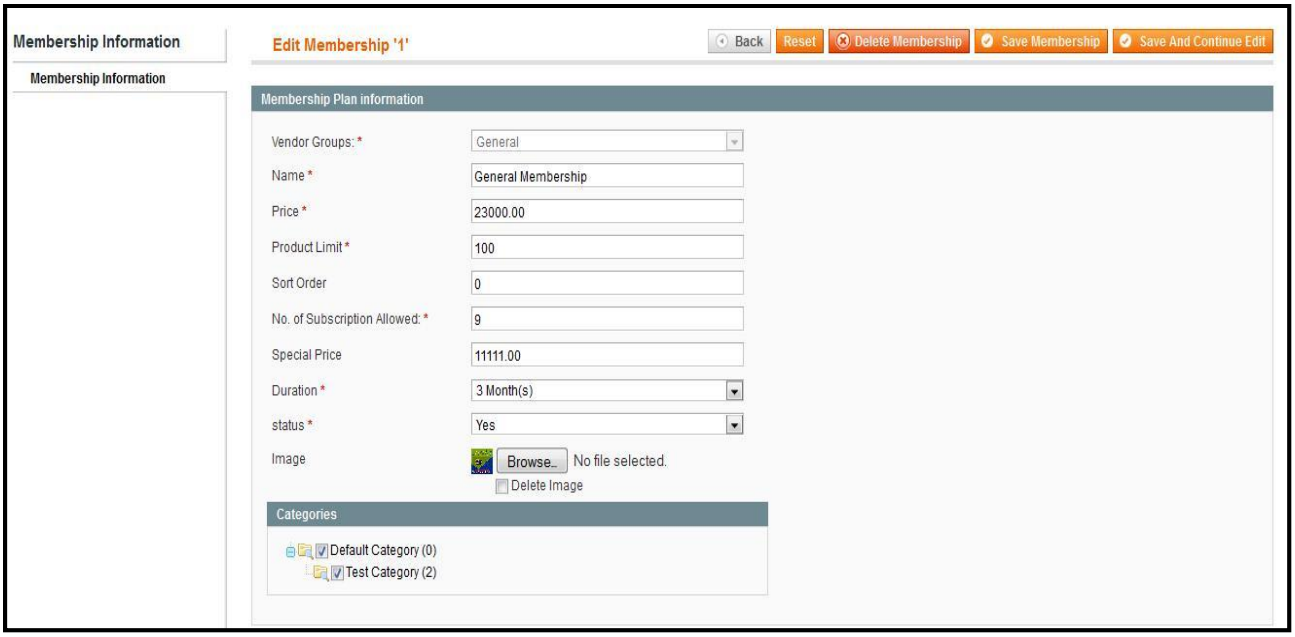
ii. Edit Membership Plan

The membership plan can be edited by clicking on the respective row of the plan that has to be edited. This will open the “Edit Membership Plan” page. After editing the plan “Save Membership Plan” button should be clicked to save the changes made.

iii. Delete Membership Plan

To delete a membership plan, the “Edit Membership Plan” page of that respective plan should be opened and “Delete” button should be clicked.

© CedCommerce. All Rights Reserved.



ii. Membership Subscriptions

It has two subcategories:-

i. By Vendor

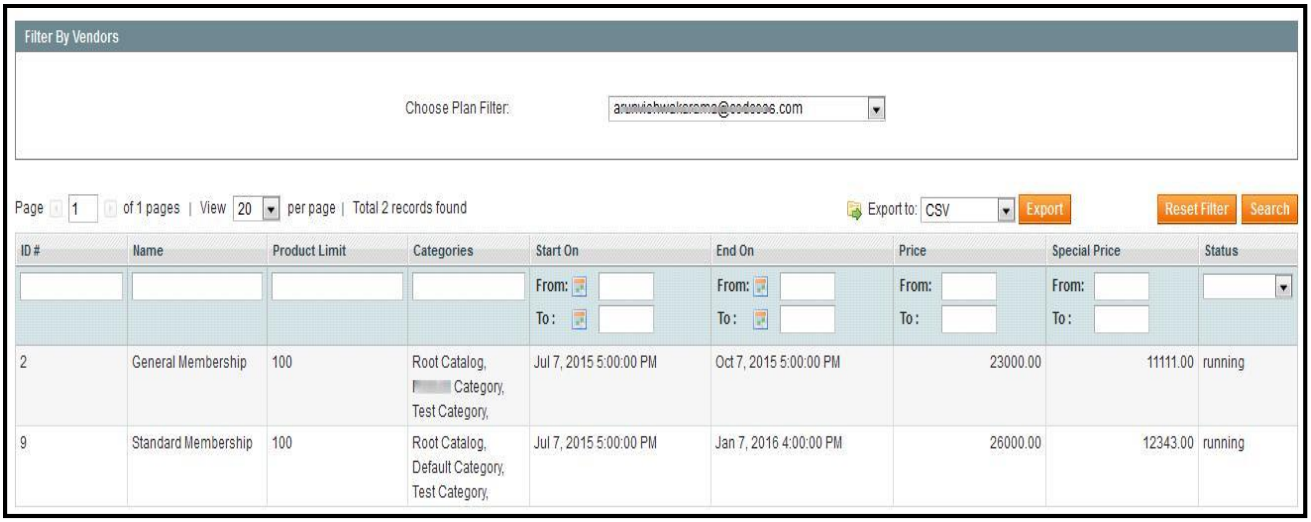
To open “Membership Subscriptions By Vendor” page, select CsMarketplace > Vendor Membership > Membership Subscriptions > By Vendor; a grid containing the list of the plans will be displayed along-with a filter.

Filter By Vendors

From the “Choose Plan Filter” dropdown select the vendor on the basis of whom filtering has to be done. The list of packages which include that vendor will be displayed.

The packages can also be exported from here in the form of .csv or xml files.

© CedCommerce. All Rights Reserved.



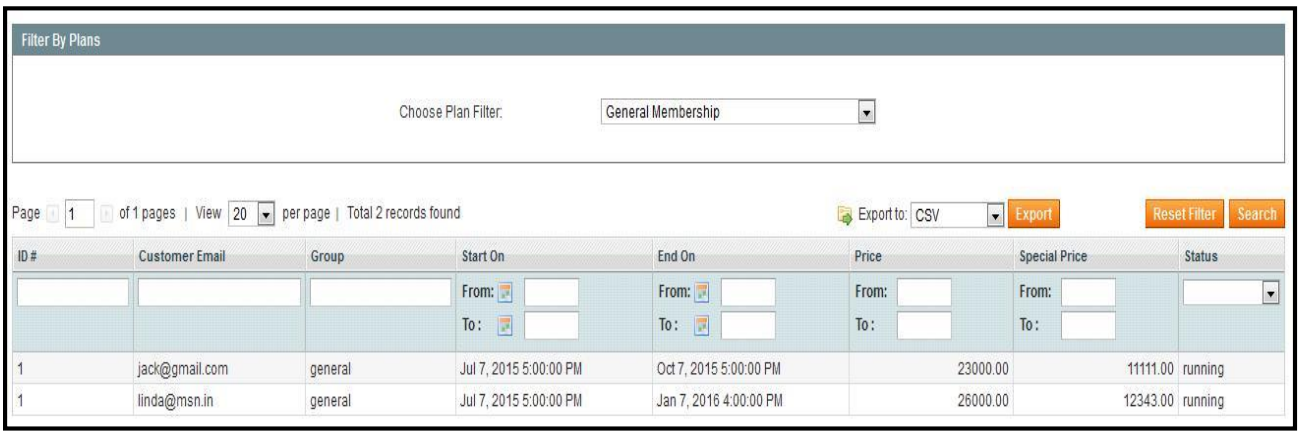
ii. By Membership

To open "Membership Subscriptions By Vendor" page, select CsMarketplace > Vendor Membership > Membership Subscriptions > By Membership; a grid containing the list of the plans will be displayed along-with a filter.

Filter By Plans

From the "Choose Plan Filter" dropdown select the membership plan on the basis of whom filtering has to be done. The list of packages which include that membership will be displayed.

The packages can also be exported from here in the form of .csv or xml files.



© CedCommerce. All Rights Reserved.

iii. Membership Basic Settings

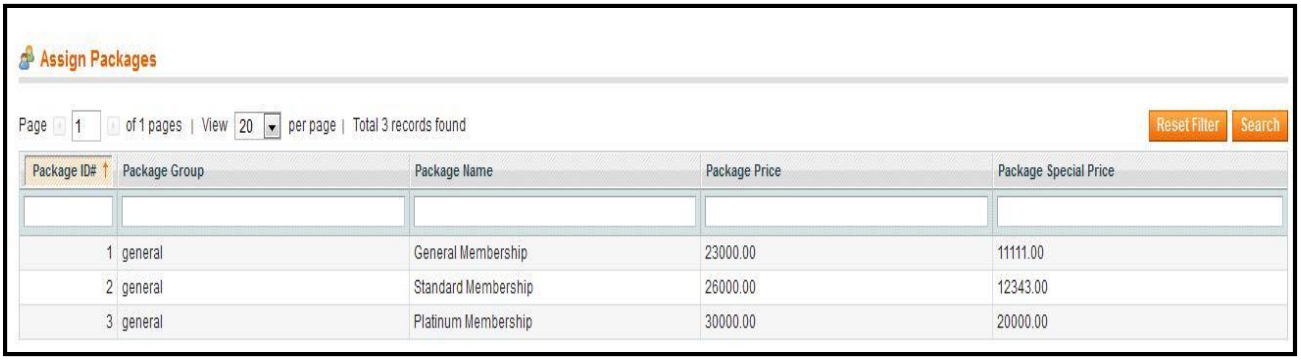
These are nothing but the default configuration settings of the Membership addon and can be opened from CsMarketplace > Vendor Membership > Membership Basic Settings.

iv. Assign Membership Plans

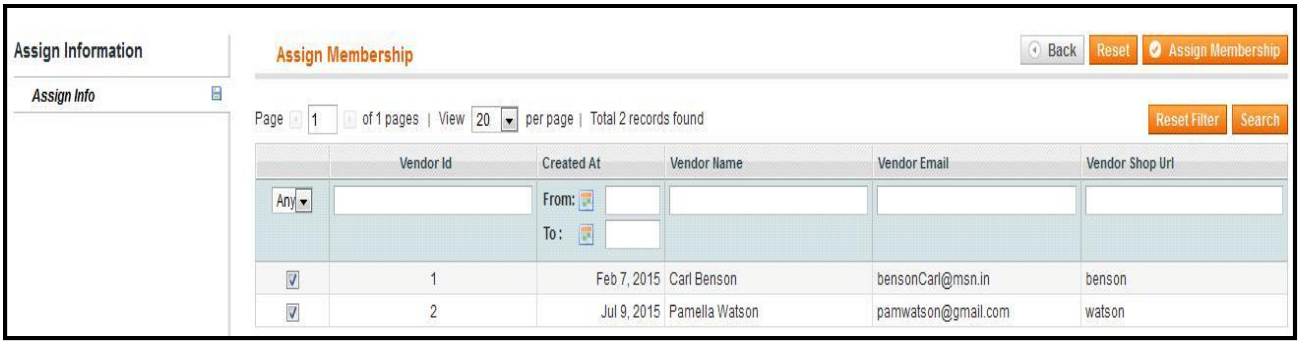
To open the "Assign Packages" page select CsMarketplace > Vendor Membership > Assign Membership Plan. A grid containing the list of packages will be displayed.

The admin can select the required package by clicking on the respective row. After that, he can select the vendor to be assigned from the list of vendors that gets displayed and click on the "Assign Membership" button. The selected vendors will be assigned to the respective package with a notification message displayed on successful assignment of vendors to the package.

Note: A vendor can be assigned to more than one different packages but he/she cannot be assigned to the current package (to which he is currently subscribed) more than once.



© CedCommerce. All Rights Reserved.



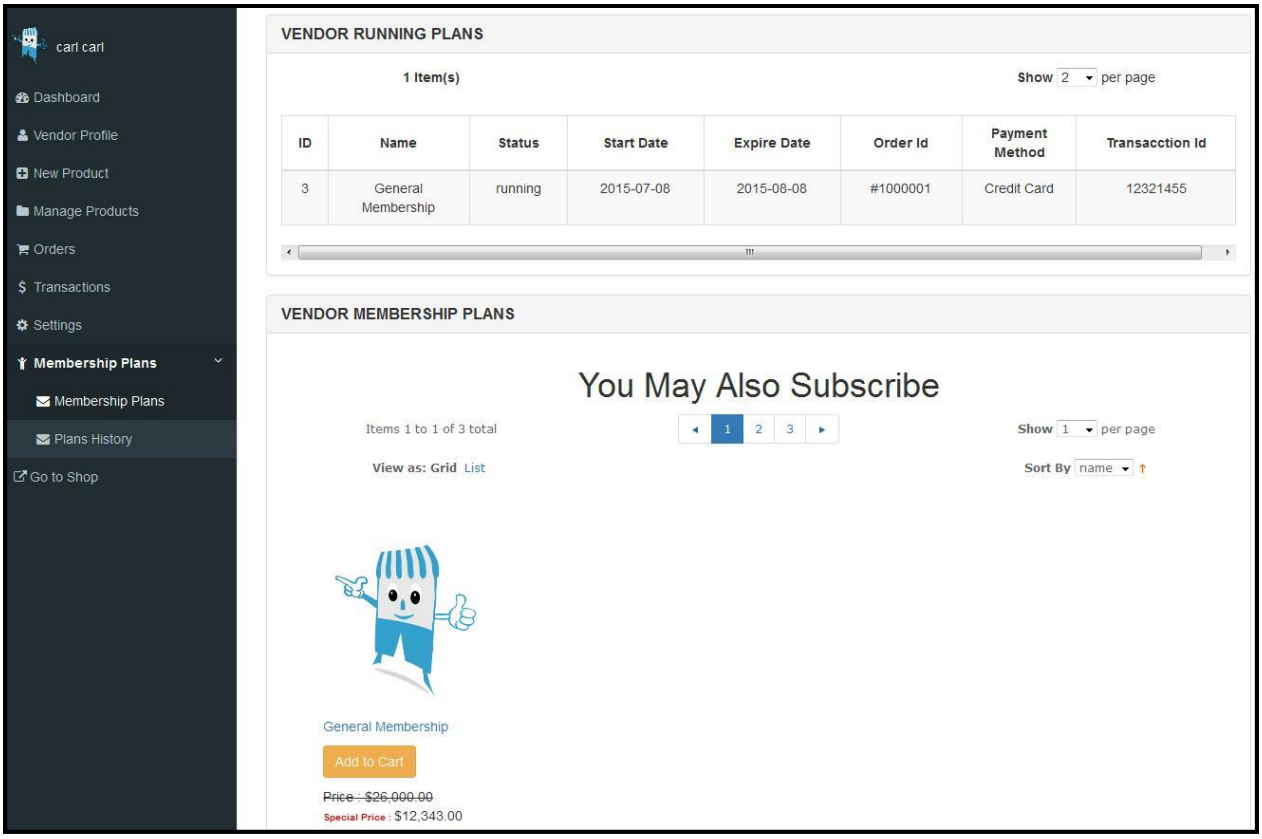
Membership Plans (Frontend)

The Membership Plans can be viewed at frontend in the vendor panel in the left side navigation menu. On clicking the “Membership Plans” tab two of its sub-categories will be visible.

i. Membership Plans

It displays the membership plans to which the vendor has been subscribed i.e. his currently running plans and also the available membership plans to which he can subscribe.

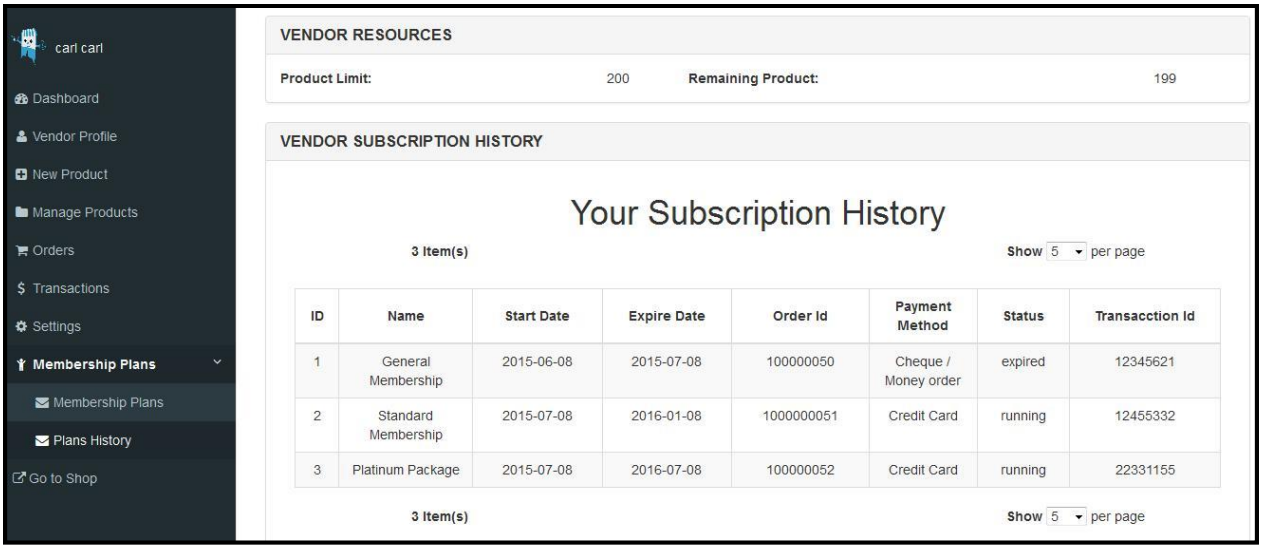
© CedCommerce. All Rights Reserved.



ii. Plan History

It displays the subscription history of all the membership plans of the vendor including the ones to which he has been subscribed and also the ones to which he was subscribed (the expired ones). The product limit also gets displayed i.e. the number of products which he was allowed to add and also the number of remaining products which he can add.

© CedCommerce. All Rights Reserved.



The vendor can also see the notifications regarding the expiration of the package (the time period in days left for the package to expire) in the upper right corner of the page.

Support

If you need support or have questions directly related to Vendor Membership Addon, please use our Online Message Form to contact our support team or send us an email at support@cedcommerce.com

Best Regards,

CedCommerce Team

© CedCommerce. All Rights Reserved.